

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Thursday, January 8, 2026  
7:30 p.m.  
Westborough Water District Office  
[2263 Westborough Boulevard, South San Francisco](#)

**1. ROLL CALL:**

**2. PLEDGE OF ALLEGIANCE:**

**3. CONSENT CALENDAR:**

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of December 11, 2025.

B. Accountant's Report for Period Ending November 30, 2025.

C. Investment Report for Period Ending December 31, 2025.

D. Claims Register for December 31, 2025.

**4. PUBLIC COMMENT:**

*Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.*

**5. BUSINESS (OLD): None**

## **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**January 8, 2026**

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### **6. BUSINESS (NEW):**

- A. Appointment of Board Committees by President Bautista.
- B. Consideration to Authorize Attendance to ACWA/JPIA 2026 Membership Summit and Spring Conference, Sacramento, California, May 4 – May 7, 2026.
- C. Recognition of Office Supervisor Bellinger Completion of JPIA Supervisor Basics Certification Program and Consideration of Salary Adjustment.

### **7. WRITTEN COMMUNICATIONS: None**

### **8. ATTORNEY'S REPORT:**

### **9. GENERAL MANAGER'S REPORT:**

- A. Engineer's Report (Pakpour).
  - 1. Update on Skyline No. 3 Retrofit Project and Progress Payment No. 3.
  - 2. Update on Appian-280 Easement Sanitary Sewer Improvements.
- B. Report on District's Water Conservation for December 2025.
- C. Update on the Final Approval of the New Tier 2 Drought Response Implementation Plan and Amendment to the Water Supply Agreement (2025 Amended and Restated WSA).

### **10. ITEMS FROM BOARD OF DIRECTORS:**

- A. Report on the ACWA/JPIA 2025 Membership Summit and Fall Conference, San Diego, California, December 1 – December 4, 2025. (Amuzie).

### **11. CLOSED SESSION: None**

### **12. ADJOURNMENT:**

## **REGULAR MEETING OF THE BOARD OF DIRECTORS**

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*Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email [wwd@westboroughwater.org](mailto:wwd@westboroughwater.org). Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.*

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Thursday, December 11, 2025**

The meeting was called to order at 7:31 p.m.

**1. ROLL CALL:**

Directors Present: Perry Bautista  
Tom Chambers  
Janet Medina  
Julie Richards  
Don Amuzie

Staff Present: Michael Conneran, Attorney  
Carlos Arias, Field Supervisor  
Brandon Laurie, Engineer (*via Zoom*)  
Patricia Mairena, General Manager

Visitors Present: Sergio Medina

**2. PLEDGE OF ALLEGIANCE:** Led by Director Medina.

**3. ELECTION OF OFFICERS FOR PRESIDENT AND VICE PRESIDENT:**

President Amuzie opened the floor for nominations for President.

Director Chambers moved to nominate Director Bautista for President, seconded by Director Medina.

With no other nominations, the Board voted unanimously to elect Director Bautista as President.

President Amuzie opened the floor for Vice President nominations.

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Director Bautista moved to nominate Director Medina for Vice President, seconded by Director Chambers.

With no other nominations, the Board voted unanimously to elect Director Medina as Vice President.

Director Amuzie thanked the Board for the opportunity to serve as President. President Bautista presented Director Amuzie with a gift on behalf of the Board of Directors and staff and thanked him.

**4. CONSENT CALENDAR:**

President Bautista presented the Consent Calendar.

Director Chambers moved to approve the Consent Calendar as written, seconded by Director Medina.

The motion was carried unanimously.

**5. PUBLIC COMMENT:** None

**6. BUSINESS (OLD):** None

The Board shifted the order of discussion for Item 10.A – Engineer Report (Pakpour) to allow our engineer to make his presentation.

**10. GENERAL MANAGER'S REPORT:**

**A. Engineer's Report (Pakpour).**

Engineer Laurie thanked the Board for their flexibility with moving the order of this item and proceeded to report on the Appian-280 Easement Sanitary Sewer Improvement Project.

**2. Update on Appian-280 Easement Sanitary Sewer Improvements.**

Engineer Laurie stated that they were progressing on a 65% design and that the most significant thing that had happened with this project was coordinating with the City of Daly City to clean about 350 linear feet of sewer main alignment, so their subconsultant could afterwards conduct an updated CCTV, allowing them to see what is going on inside the pipe. Engineer

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Laurie mentioned that once that happens, the subconsultant would generate a report that would assist them with completing and submitting a 65% design sometime in February, if all the players and stakeholders lined up and completed their work.

Engineer Laurie asked if there were any questions from the Board and there were none.

**1. Update on Skyline No. 3 Retrofit Project.**

Engineer Laurie reported that there was no request for a progress payment for this month because in the contractor's opinion, there was not enough value associated with the work performed to generate an invoice, so it will be combined with next month's Progress Payment No. 3 which would also include the steel work being performed inside and hopefully the foundation.

Engineer Laurie pointed out that since the last update and after consulting with General Manager Mairena and Field Supervisor Arias, it was decided to move forward with the overflow modification which had been previously brought up to the Board as potential change orders and the magnitude of this change will be about \$11,000. Engineer Laurie commented that this change entails adding a modified tank drain under the overflow to facilitate draining larger amounts of water instead of the 4" hose, and the contractor was given authorization to proceed.

Engineer Laurie stated that a couple other things that have come up were a request for increase on one of the bid items: the anchoring system on the tank. Engineer Laurie stated that these were special parts with material that was manufactured overseas and a tariff increase request was presented for this particular part. Engineer Laurie mentioned that the magnitude was about a \$20,000 increase due to tariffs and that currently they were in the process of requesting additional documentation from the contractor justifying the tariff increase. Engineer Laurie reviewed the process for handling tariff increase requests and reported that they had accounted for a 25% tariff increase for the aluminum part of this material. Engineer Laurie commented that a written explanation will be presented at the next board meeting. Engineer Laurie replied to a question from Director Bautista regarding tariffs on steel.

Engineer Laurie commented on additional work that has been done by the subconsultant structural engineer and explained how this additional work developed. Engineer Laurie stated that the cost for the additional work will most likely be absorbed due to not needing the total amount of services listed by other consultants which were included in the total budget. Engineer Laurie mentioned that he wanted the Board to be aware in the event

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that this type of request comes up in the future.

Engineer Laurie mentioned that the contractor continues to move forward with welding inside the tank and in the coming month should be pouring the foundation, and when that work is completed, they will move on to sandblasting and coating work. Lastly, Engineer Laurie reported that the project was on schedule.

Attorney Conneran asked a further question regarding tariffs. Engineer Laurie replied that they were in the process of gathering all the documentation regarding the requested increase due to tariffs and once their scrutinizing process was completed, they would share the information, and it would be treated as a proposed change order.

Engineer Laurie thanked the Board once again and apologized for not being there in person.

**7. BUSINESS (NEW):**

**A. Review/Approve Proposals from Backflow Prevention Specialists, Inc. to Assist with the Review and Redevelopment of the Cross-Connection Control Program (CCCP) and Ordinance.**

General Manager Mairena provided some background on the original agreement with SoCal to prepare the first Cross-Connection Control Program (CCCP).

General Manager Mairena reported that Field Supervisor Arias, Field Worker Armstrong, and she had met with Ben Bennett from Backflow Prevention Specialists. Mr. Bennett had trained some of the District's field staff on backflow device testing and cross-connection control. General Manager Mairena mentioned that Mr. Bennett had reviewed the CCCP prepared by SoCal and had pointed out several areas that would need revising, and in addition, the revised CCCP ordinance would need to be developed. General Manager Mairena stated that in addition, field staff would need to be trained on hazard assessments.

General Manager Mairena reviewed the agreement that Attorney Conneran had prepared. Attorney Conneran explained that after the \$9,600 contract price, the rest could be used for hazard training services, but the District did not need to spend it all if there was no need. Attorney Conneran mentioned that changes in State legislation warrant more scrutiny on backflow prevention, it involves having a plan that meets the new requirements, updating our

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ordinance, and also having training for staff in how they implement the ordinance so they can appropriately check the backflow devices and make sure nothing gets syphoned back into the system.

General Manager Mairena stated that given the background she had provided, she had not considered SoCal's quote for hazard assessment training and instead would recommend that the Board approve the proposal and agreement with Backflow Prevention Specialists to have Ben Bennett make the revisions to the existing CCCP, develop the required CCCP ordinance, and do hazard training with field staff.

Director Chambers asked what other districts were using Ben Bennett. General Manager Mairena asked Field Supervisor Arias if he knew. Field Supervisor Arias replied that he was not sure, but Mr. Bennett was local, compared to SoCal, he had done a good job with training, and was highly regarded in his field.

Director Chambers asked if Mr. Bennett had submitted a proposal for the preparation of the original CCCP. General Manager Mairena replied that he had, but SoCal's was less expensive.

Director Chambers moved to Approve Proposals from Backflow Prevention Specialists, Inc. to Assist with the Review and Redevelopment of the Cross-Connection Control Program (CCCP) and Ordinance, seconded by Director Amuzie.

The motion was carried unanimously.

General Manager Mairena thanked the Board.

**B. Consideration of Holiday Bonus for District Employees.**

General Manger Mairena stated that this expense had been budgeted for, and it had been granted in the past. General Manger Mairena recommended giving District Employees a \$150 holiday bonus, including the on-call worker, as everyone had done an excellent job during the year, and she asked that she be excluded from consideration for the holiday bonus.

President Bautista mentioned being the one who initially introduced this to the Board, but at the time it was a turkey, and he was glad that it had evolved to a bonus, and asked if this was a gift card. General Manager Mairena replied that this was a cash bonus.



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Director Amuzie commented that the bonus should be increased to \$200 sometime in the future. President Bautista asked Attorney Conneran if there were any restrictions. Attorney Conneran replied that there were none for that range. President Bautista stated the increase would be considered next year.

Director Amuzie moved to approve a \$150 holiday bonus for District Employees, seconded by Director Chambers.

The motion was carried unanimously.

General Manager Mairena thanked the Board.

**8. WRITTEN COMMUNICATIONS:**

**A. Letter Dated December 3, 2025, from ACWA/JPIA Regarding the "President's Special Recognition Award" for Achieving Low Loss Ratio of Claims.**

General Manager Mairena reported that the District had received the Presidents Special Recognition Award for the year 2024 for maintaining Workers' Compensation Program low claims ratio.

President Bautista asked Director Amuzie if he knew the number of agencies that had received the award and the number of total JPIA agencies. Director Amuzie replied and also stated that there were close to 500 agencies now.

**9. ATTORNEY'S REPORT:**

Attorney Conneran stated that he had nothing to report.

Director Chambers asked Attorney Conneran if he knew anything about SB 827. Attorney Conneran replied that he had heard about it and explained that it was a new statute that mandates training for people who manage finances. Attorney Conneran stated that he had received a copy and along with his colleagues, they were reviewing and discussing it internally.

**10. GENERAL MANAGER'S REPORT:**

**A. Engineer's Report (Pakpour).**

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This item was discussed before 7. BUSINESS (NEW).

**B. Report on District's Water Conservation for November 2025.**

General Manager Mairena displayed the monthly comparison chart of water use and reported that water consumption for November 2025 was a lot lower in comparison to the same period for FY 2020-2021, the last year with average usage before the drought, as District customers continued to conserve and mentioned that although the GPCPD (gallons per capita per day) was higher than last year's average, she hoped this figure would go down now that we were entering the winter months.

**C. Report on Water Service Leak near 171 Valleyview Way.**

General Manager Mairena stated the District had a leak in front of 171 Valleyview and displayed some pictures. Field Supervisor Arias provided a detailed report of the sequence of events and how field staff attempted to repair it, but it was only two of them, they had a hard time trying to access the Skyline Building due to the rain and the work being done to the tank, and the fact that it got dark quickly. General Manager Mairena stated that she asked Field Supervisor Arias to have SF Underground do the work. Field Supervisor Arias stated that the contractors completed the work the next day, but needed to come back the next Monday to restore the street, and the only thing pending was the stripping on the small area, which the City of SSF Inspector had pinpointed already.

**D. Update on Car Hitting Fire Hydrant Near 3606 Baldwin Hills Court.**

General Manager Mairena mentioned that she had contacted the SSFPD to get an update on their report and see if they had located the person responsible. General Manager Mairena commented that they had replied that their investigation was closed as the officers could not identify the person who had caused the accident.

General Manager Mairena stated that luckily the replacement fire hydrant was pulled from our inventory and most likely, the cost to the District was under \$1,000, compared to the current \$4,000 replacement value.

**E. Report on Planned Vacation. *(Item added)***

General Manager Mairena reported that she will be taking vacation from December 19,

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2025 through January 2, 2026, to attend her son's wedding in Mexico. General Manager Mairena stated that Office Supervisor Bellinger will be in charge of the administrative day-to-day operations and Field Supervisor Arias will be in charge of field operations.

**11. ITEMS FROM BOARD OF DIRECTORS:**

**A. Report on BAWSCA Meeting of November 20, 2025 (Chambers).**

Director Chambers commented on the WSA (Water Supply Agreement) and that the only agency left to approve it was Hayward, but they had it on their agenda for December 2<sup>nd</sup>, which was already done. Attorney Conneran asked if they had signed anything. Director Chambers replied that they were all individual agreements. General Manager Mairena mentioned that at the last BAWSCA Water Management Representative meeting, they had been told that BAWSCA will reach out to each agency to get the agreements signed.

Director Chambers reviewed additional items of his written report with the Board.

Director Amuzie stated that he had attended the ACWA/JPIA Fall Conference and that he will present his report at the next meeting.

**12. CLOSED SESSION: None**

**13. ADJOURNMENT:**

Without objection, President Bautista adjourned the meeting.

Time 8:26 p.m.

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Secretary

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President

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Date

**Westborough Water District**

Financial Statements  
With Accountant's Compilation Report  
November 30, 2025



**Chavan & Associates, LLP**  
Certified Public Accountants  
16450 Monterey Road, Ste. 5  
Morgan Hill, CA 95037

## **Westborough Water District**

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**Chavan and Associates, LLP**  
Certified Public Accountants

**Accountant's Compilation Report**

To the Board of Directors  
Westborough Water District  
City of South San Francisco, CA

Management is responsible for the accompanying financial statements of the business-type activities of the Westborough Water District, CA (the "District"), as of and for the five months ended November 30, 2025, which collectively comprise the District's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The supplementary information on pages 7 through 9 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. However, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

A statement of cash flows for the five months ended November 30, 2025, has not been presented. Accounting principles generally accepted in the United States of America require that a statement of cash flows be presented when financial statements purport to present financial position and results of operations. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the District's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Management has omitted the management's discussion and analysis that the Governmental Accounting Standards Board requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.



**Chavan and Associates, LLP**  
Certified Public Accountants

We are not independent with respect to the District as of and for the five months ended November 30, 2025, because we performed certain accounting services that impaired our independence. We were engaged to compile monthly summary reports of the District's transactions instead of a full set of financial statements. As such, we are required by the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants to disclose that the accompanying financial statements exclude the minimum required disclosures and statement of cash flows. This does not impact the credibility and accuracy of the information included in the accompanying financial statements.

*C & A LLP*

January 2, 2026  
Morgan Hill, California

**Westborough Water District**  
**Statement of Net Position**  
**November 30, 2025**

**ASSETS**

**Current Assets:**

Cash (Including \$4,923,850 in Time Deposits)	\$ 5,480,728
Receivables	
Water	1,322,777
Sewer	1,469,391
Other	307,649
Prepaid Expenses and Other	77,183
Inventory	233,686
Total Current Assets	<u>8,891,414</u>

**Non-Current Assets:**

Lease Receivable	190,867
Utility Plant in Service (Note 5):	
Land	182,633
Work in Progress	1,812,033
Water Facility	8,231,334
Building	1,503,835
Joint-Use Facilities	94,907
Meters	1,040,478
Office Furniture and Equipment	161,560
Maintenance Facility	478,623
Sewer Facility	3,629,557
Total Utility Plant in Service (Capital Assets)	<u>17,134,960</u>
Less Accumulated Depreciation	<u>(7,713,798)</u>
Utility Plant in Service-Net Accumulated Depreciation	<u>9,421,162</u>
Total Non-Current Assets	<u>9,612,029</u>
Total Assets	<u>\$ 18,503,443</u>

**DEFERRED OUTFLOWS**

Deferred Pension Outflows	\$ 640,031
Deferred OPEB Outflows	<u>173,441</u>
Total Deferred Outflows	<u>\$ 813,472</u>

(continued)

*See accompanying notes and accountant's compilation report*



**Westborough Water District**  
**Statement of Net Position**  
**November 30, 2025**

**LIABILITIES**

Current Liabilities:

Accounts Payable (Note 2)	\$ 1,477,901
Customers' Deposits	417,110
Unearned Revenue	20,263
Total Current Liabilities	<u>1,915,274</u>

Long-term Liabilities:

Accrued Vacation	124,575
Net Pension Liability	1,254,767
Net OPEB Obligation	267,500
Total Long-term Liabilities	<u>1,646,842</u>

Total Liabilities	<u>\$ 3,562,116</u>
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**DEFERRED INFLOWS**

Deferred Lease Inflows	\$ 153,425
Deferred Pension Inflows	148,489
Deferred OPEB Inflows	138,665

Total Deferred Inflows	<u>\$ 440,579</u>
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**NET POSITION**

Net Investment in Capital Assets	\$ 9,421,162
Restricted for Capital Facilities	347,103
Unrestricted:	
Reserved for Contingencies	278,273
Reserved for Capital Expenditures	1,916,100
Non-spendable Inventory and Prepaids	310,869
Unappropriated	3,040,713

Total Net Position	<u>\$ 15,314,220</u>
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(concluded)

*See accompanying notes and accountant's compilation report*

**Westborough Water District**  
**Statement of Activities**  
For the Five Months Ended November 30, 2025

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**Operating Revenue:**

Water Sales (Note 3)	\$ 2,418,517
Sewer Svc. and Transfer Charges	1,568,455
Misc. Operations	9,017
<b>Total Operating Revenue</b>	<u>3,995,989</u>

**Operating Expense:**

Water Expenditures	1,313,766
Sanitary Sewer Expenditures	1,387,911
Admin. and General Expenditures	567,560
Depreciation	143,345
<b>Total Operating Expenses</b>	<u>3,412,582</u>

<b>Operating Income (Loss)</b>	583,407
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**Non-operating Income (Expense):**

Property Taxes	328,975
Investment Interest	120,099
Other	13,907
<b>Total Non-operating Income (Expense)</b>	<u>462,981</u>

<b>Change in Net Position</b>	1,046,388
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<b>Net Position - Beginning</b>	<u>14,267,832</u>
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<b>Net Position - Ending</b>	<u><u>\$ 15,314,220</u></u>
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*See accompanying notes and accountant's compilation report*

**Westborough Water District**  
**Selected Information - Substantially All Disclosures Required by**  
**Generally Accepted Accounting Principles are Not Included**  
**November 30, 2025**

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**NOTE 1 -** There was no Bad Debt expense during the month.

**NOTE 2 -** Accounts payable at November 30, 2025, includes \$1,247,463 of accrued treatment and disposal expense.

**NOTE 3 -** Estimated operating revenues are used in preparing the financial statements for the months of January, March, May, July, September and November because actual figures are not available until one and one-half months after the close of these months.

**NOTE 4 -** Accounts receivable are reported net an allowance for uncollectible accounts of \$(532) to account for uncollectible water receivables for the period.

**NOTE 5 -** Changes in utility plant in-service for the five months ended November 30, 2025, were as follows:

Beginning Balance	\$	16,710,330
Engineering		-
Surveying		-
Contractors		-
Other Fixed Assets		424,630
Ending Balance	\$	<u>17,134,960</u>

**Westborough Water District**  
**Schedule of Income and Expense - Budget to Actual**  
**For the Five Months Ended November 30, 2025**

	November	Year to Date	2025-26 Budget	Percentage to Date	Percentage Variance	\$ Variance YTD Plan
<b>Operating Revenue:</b>						
Water Sales (Note 3)	\$ 451,250	\$ 2,418,517	\$ 5,449,170	44.38%	2.72%	\$ 148,030
Water Misc. Operations	1,354	9,017	20,000	45.09%	3.42%	684
Total Water Operating Revenue	452,604	2,427,534	5,469,170	44.39%	2.72%	148,714
Sewer Svc. and Transfer Charges	313,757	1,568,455	3,765,946	41.65%	-0.02%	(689)
Total Sewer Operating Revenue	313,757	1,568,455	3,765,946	41.65%	-0.02%	(689)
<b>Total Operating Revenue</b>	<b>766,361</b>	<b>3,995,989</b>	<b>9,235,116</b>	<b>43.27%</b>	<b>1.60%</b>	<b>148,025</b>
<b>Operating Expense:</b>						
Water Expenditures	240,153	1,313,766	3,252,093	40.40%	1.27%	41,273
Admin. and General Expenditures	77,840	449,355	1,134,854	39.60%	2.07%	23,501
Depreciation	22,684	114,374	295,165	38.75%	2.92%	8,611
Total Water Operating Expenses	340,677	1,877,495	4,682,112	40.10%	1.57%	73,385
Sanitary Sewer Expenditures	285,532	1,387,911	3,253,405	42.66%	-0.99%	(32,326)
Admin. and General Expenditures	21,769	118,205	354,954	33.30%	8.37%	29,693
Depreciation	5,889	28,971	70,575	41.05%	0.62%	435
Total Sewer Operating Expenses	313,190	1,535,087	3,678,934	41.73%	-0.06%	(2,198)
<b>Total Operating Expenses</b>	<b>653,867</b>	<b>3,412,582</b>	<b>8,361,046</b>	<b>40.82%</b>	<b>0.85%</b>	<b>71,187</b>
<b>Operating Income (Loss)</b>	<b>112,494</b>	<b>583,407</b>	<b>874,070</b>	<b>66.75%</b>	<b>25.08%</b>	<b>219,212</b>
<b>Non-operating Income (Expense):</b>						
Water Property Taxes & Assessments	43,933	230,283	517,611	44.49%	2.82%	14,612
Water Investment Interest	10,258	51,053	49,648	102.83%	61.16%	30,366
Other Non-operating Water Income (Expense)	2,820	13,907	34,080	40.81%	-0.86%	(293)
Total Water Non-Operating Income (Expenses)	57,011	295,243	601,339	49.10%	7.43%	44,685
Sewer Property Taxes & Assessments	18,828	98,692	221,833	44.49%	2.82%	6,262
Sewer Investment Interest	10,716	69,046	74,471	92.72%	51.05%	38,016
Total Sewer Non-Operating Income (Expenses)	29,544	167,738	296,304	56.61%	14.94%	44,278
<b>Total Non-operating Income (Expense)</b>	<b>86,555</b>	<b>462,981</b>	<b>897,643</b>	<b>51.58%</b>	<b>9.91%</b>	<b>88,963</b>
<b>Net Income (Loss)</b>	<b>\$ 199,049</b>	<b>\$ 1,046,388</b>	<b>\$ 1,771,713</b>	<b>59.06%</b>	<b>17.39%</b>	<b>\$ 308,174</b>

**Westborough Water District**  
**Water Fund Schedule of Income and Expense - Budget to Actual**  
**For the Five Months Ended November 30, 2025**

	November	Year to Date	2025-26 Budget	Percentage to Date	Percentage Variance	\$ Variance YTD Plan
<b>Water Operating Revenue:</b>						
Water Sales (Note 3)	\$ 451,250	\$ 2,418,517	\$ 5,449,170	44.38%	2.72%	\$ 148,030
Misc. Operations	1,354	9,017	20,000	45.09%	3.42%	684
<b>Total Operating Revenue</b>	<b>452,604</b>	<b>2,427,534</b>	<b>5,469,170</b>	<b>44.39%</b>	<b>2.72%</b>	<b>148,714</b>
<b>Water Operating Expense:</b>						
Salaries	33,696	158,076	435,382	36.31%	5.36%	23,333
Salaries Overtime	985	3,096	11,000	28.15%	13.52%	1,487
Benefits	7,304	71,009	158,416	44.82%	-3.16%	(5,002)
OPEB Prefunding	-	-	3,140	0.00%	41.66%	1,308
Payroll Taxes	2,672	12,513	41,069	30.47%	11.20%	4,599
Technical Communications	838	4,833	12,325	39.21%	2.45%	302
Utilities	13,539	81,702	200,088	40.83%	0.83%	1,668
Supplies and Small Tools	177	3,928	15,450	25.42%	16.25%	2,510
Maintenance of Sytem	1,973	24,885	66,715	37.30%	4.37%	2,913
Special Services	18,808	47,282	181,823	26.00%	15.66%	28,478
Vehicle Expense	772	4,810	35,865	13.41%	28.26%	10,134
Water Purchases	159,389	901,632	2,090,820	43.12%	-1.46%	(30,457)
<b>Admin. and General Expenditures</b>						
Salaries	40,319	203,403	501,193	40.58%	1.08%	5,427
Salaries-Temporary	-	-	2,120	0.00%	41.65%	883
Salaries-Overtime	-	-	2,120	0.00%	41.65%	883
Employee Benefits	13,587	129,360	206,489	62.65%	-20.98%	(43,323)
Payroll Taxes	1,963	11,010	46,149	23.86%	17.81%	8,219
OPEB	-	-	4,752	0.00%	41.67%	1,980
Office Supplies and Postage	1,123	3,973	9,910	40.09%	1.57%	156
Memberships	-	7,802	53,128	14.69%	26.98%	14,335
Utilities	68	168	1,492	11.26%	30.43%	454
Telephone	293	1,462	3,808	38.39%	3.28%	125
Water Conservation	88	578	5,600	10.32%	31.34%	1,755
Building & Grounds Maintenance	238	3,976	12,649	31.43%	10.23%	1,294
Parking Rentals	315	1,575	3,969	39.68%	1.99%	79
Directors Fees	350	1,850	7,900	23.42%	18.25%	1,442
Engineering Services	2,500	4,425	50,619	8.74%	32.92%	16,666
Accounting	6,356	14,819	33,395	44.37%	-2.71%	(904)
Legal	939	7,767	16,400	47.36%	-5.70%	(934)
Billing	4,429	10,873	43,285	25.12%	16.55%	7,162
Communications	206	8,876	23,184	38.29%	3.38%	784
Insurance	3,541	22,046	56,954	38.71%	2.96%	1,685
Bad Debts (Note 1)	-	20	1,000	2.00%	39.70%	397
Travel	-	1,463	15,815	9.25%	32.42%	5,127
Miscellaneous	187	4,878	10,118	48.21%	-6.54%	(662)
Banking and Cr. Card Fees	1,338	9,031	22,805	39.60%	2.07%	471
<b>Total Admin. and General Expenditures</b>	<b>77,840</b>	<b>449,355</b>	<b>1,134,854</b>	<b>39.60%</b>	<b>2.07%</b>	<b>23,501</b>
Depreciation Expense	22,684	114,374	295,165	38.75%	2.92%	8,611
<b>Total Water Operating Expense</b>	<b>340,677</b>	<b>1,877,495</b>	<b>4,682,112</b>	<b>40.10%</b>	<b>1.57%</b>	<b>73,386</b>
<b>Water Operating Income (Loss)</b>	<b>111,927</b>	<b>550,039</b>	<b>787,058</b>	<b>69.89%</b>	<b>28.22%</b>	<b>222,100</b>
<b>Water Non-operating Income (Expense):</b>						
Property Taxes	43,933	230,283	517,611	44.49%	2.82%	14,612
Investment Interest	10,258	51,053	49,648	102.83%	61.16%	30,366
Other Non-Operating Water Income (Expense)	2,820	13,907	34,080	40.81%	-0.86%	(293)
<b>Total Non-operating Income (Expense)</b>	<b>57,011</b>	<b>295,243</b>	<b>601,339</b>	<b>49.10%</b>	<b>7.43%</b>	<b>44,685</b>
<b>Net Income (Loss)</b>	<b>\$ 168,938</b>	<b>\$ 845,282</b>	<b>\$ 1,388,397</b>	<b>60.88%</b>	<b>19.22%</b>	<b>\$ 266,785</b>

**Westborough Water District**  
**Sewer Fund Schedule of Income and Expense - Budget to Actual**  
**For the Five Months Ended November 30, 2025**

	November	Year to Date	2025-26 Budget	Percentage to Date	Percentage Variance	\$ Variance YTD Plan
<b>Sanitary Sewer Operating Revenue:</b>						
Sewer Svc. and Transfer Charges	\$ 313,757	\$ 1,568,455	\$ 3,765,946	41.65%	-0.02%	\$ (689)
<b>Total Operating Revenue</b>	<b>313,757</b>	<b>1,568,455</b>	<b>3,765,946</b>	<b>41.65%</b>	<b>-0.02%</b>	<b>(689)</b>
<b>Sanitary Sewer Operating Expense:</b>						
Treatment & Disposal	249,492	1,247,463	2,993,912	41.67%	0.00%	-
Utilities	11,620	64,053	162,547	39.41%	2.26%	3,675
Repair of Pipelines	-	-	5,000	0.00%	41.66%	2,083
Repair of Pumps	-	-	21,000	0.00%	41.67%	8,750
Miscellaneous Sewer Expenses	24,420	76,395	70,946	107.68%	-66.01%	(46,834)
<b>Admin. and General Expenditure</b>						
Salaries	6,810	32,243	104,138	30.96%	10.71%	11,148
Employee Benefits	754	17,762	45,530	39.01%	2.66%	1,209
Payroll Taxes	124	1,208	10,120	11.94%	29.73%	3,009
OPEB Prefunding	-	-	489	0.00%	41.72%	204
Office Supplies and Postage	482	1,703	4,247	40.10%	1.58%	67
Memberships	-	-	492	0.00%	41.67%	205
Telephone	126	627	1,632	38.42%	3.25%	53
Water Conservation	38	248	2,400	10.33%	31.33%	752
Building & Grounds Maintenance	38	439	2,489	17.64%	24.03%	598
Parking Rentals	135	675	1,701	39.68%	2.00%	34
Directors Fees	350	1,850	4,400	42.05%	-0.39%	(17)
Engineering Services	62	1,884	19,250	9.79%	31.88%	6,137
Accounting	6,356	14,819	33,395	44.37%	-2.71%	(904)
Legal	599	7,353	16,400	44.84%	-3.17%	(520)
Billing	1,892	6,166	18,551	33.24%	8.43%	1,564
Communications	206	5,057	24,853	20.35%	21.32%	5,298
Insurance	3,541	22,046	56,954	38.71%	2.96%	1,685
Bad Debts (Note 1)	-	20	1,000	2.00%	39.70%	397
Miscellaneous	108	3,092	4,379	70.61%	-28.98%	(1,269)
Banking and Cr. Card Fees	148	1,013	2,534	39.98%	1.70%	43
<b>Total Admin. and General Expenditures</b>	<b>21,769</b>	<b>118,205</b>	<b>354,954</b>	<b>33.30%</b>	<b>8.37%</b>	<b>29,693</b>
Depreciation Expense	5,889	28,971	70,575	41.05%	0.62%	435
<b>Total Sanitary Sewer Operating Expense</b>	<b>313,190</b>	<b>1,535,087</b>	<b>3,678,934</b>	<b>41.73%</b>	<b>-0.06%</b>	<b>(2,199)</b>
<b>Sanitary Sewer Operating Income (Loss)</b>	<b>567</b>	<b>33,368</b>	<b>87,012</b>	<b>38.35%</b>	<b>-3.32%</b>	<b>(2,888)</b>
<b>Sanitary Sewer Non-operating Income (Expense):</b>						
Property Taxes	18,828	98,692	221,833	44.49%	2.82%	6,262
Investment Interest	10,716	69,046	74,471	92.72%	51.05%	38,016
<b>Total Non-operating Income (Expense)</b>	<b>29,544</b>	<b>167,738</b>	<b>296,304</b>	<b>56.61%</b>	<b>14.94%</b>	<b>44,278</b>
<b>Net Income (Loss)</b>	<b>\$ 30,111</b>	<b>\$ 201,106</b>	<b>\$ 383,316</b>	<b>52.46%</b>	<b>10.80%</b>	<b>\$ 41,390</b>

WESTBOROUGH WATER DISTRICT  
INVESTMENT REPORT FOR PERIOD ENDING: DECEMBER 31, 2025

LOCAL AGENCY INVESTMENT FUND  
MONTHLY ACTIVITY REPORT

<u>DATE</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>TRANSACTION BALANCE</u>
		Beginnning Balance	\$4,781,452.15
		No Transactions	\$4,781,452.15
		Ending Balance	\$4,781,452.15

Total Investments Last Report Period = \$4,781,452.15  
Total Investments at End of Report Period = \$4,781,452.15

Effective Interest Rate: 4.096%  
(as of 11/25)

Approved by:



Patricia Mairena  
General Manager

PM/pm

*The investments of the Westborough Water District as of this date are in compliance with the District's Statement of Investment Policy as adopted by the Board on February 8, 1996. The District has a sufficient cash position to meet its expenditure requirements for the next six months.*

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

January 02, 2026

[LAIF Home](#)  
[PMIA Average Monthly  
Yields](#)

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WESTBOROUGH WATER DISTRICT

GENERAL MANAGER  
P.O.BOX 2747  
SOUTH SAN FRANCISCO, CA 94083-2747

[Tran Type Definitions](#)

**Account Number:** 90-41-004

December 2025 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	4,781,452.15
Total Withdrawal:	0.00	Ending Balance:	4,781,452.15



WESTBOROUGH WATER DISTRICT  
INVESTMENT REPORT FOR PERIOD ENDING: DECEMBER 31, 2025

MULTI-BANK SECURITIES, INC.  
MONTHLY ACTIVITY REPORT

<u>DATE</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>TRANSACTION BALANCE</u>
Beginnning Balance			\$142,872.73
12/31/25	\$ 231.66	Change in Account Value	\$143,104.39
Ending Balance			\$143,104.39

Total Investments Last Report Period = \$142,872.73  
Total Investments at End of Report Period = \$143,104.39

Effective Interest Rate: 3.700%  
(to maturity - 10/08/26)

Approved by:



Patricia Mairena  
General Manager

PM/pm

*The investments of the Westborough Water District as of this date are in compliance with the District's Statement of Investment Policy as adopted by the Board on February 8, 1996. The District has a sufficient cash position to meet its expenditure requirements for the next six months.*

# Brokerage Account Statement

Scan for  
Online Access



December 1, 2025 - December 31, 2025  
Account Number: RMB-023565

WESTBOROUGH WATER DISTRICT  
PO BOX 2747  
S SAN FRAN CA 94083-2747

## Portfolio at a Glance

	This Period
<b>BEGINNING ACCOUNT VALUE</b>	\$142,872.73
<b>Net Change in Portfolio<sup>1</sup></b>	231.66
<b>ENDING ACCOUNT VALUE</b>	<b>\$143,104.39</b>
Estimated Annual Income	\$5,291.00

<sup>1</sup> Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

## Asset Summary

Percent	Asset Type	Last Period	This Period
100%	Fixed Income	142,872.73	143,104.39
100%	<b>Account Total</b>	<b>\$142,872.73</b>	<b>\$143,104.39</b>

Please review your allocation periodically with your Account Executive.  
Your Account is 100% invested in Fixed Income.

## Client Service Information

### Your Account Executive: MBP

PAUL REHMUS  
MULTI-BANK SECURITIES  
1000 TOWN CENTER, STE 2300  
SOUTHFIELD MI 48075-1239

### Contact Information

**Business:** (800) 967-4513  
**E-Mail:** customerservice@mbssecurities.com

### Client Service Information

**Service Hours:** Weekdays 09:00 a.m. - 05:00 p.m. (EST)  
**Client Service Telephone Number:** (800) 967-9045  
**Web Site:** WWW.MBSSECURITIES.COM

## Your Account Information

### INVESTMENT OBJECTIVE

Investment Objective: NONE SPECIFIED

Please discuss your investment objective with your Account Executive.

### TAX LOT DEFAULT DISPOSITION METHOD

Default Method for Mutual Funds: First In First Out

Default Method for Stocks in a Dividend Reinvestment Plan: First In First Out

Default Method for all Other Securities: First In First Out

### BOND AMORTIZATION ELECTIONS

Amortize premium on taxable bonds based on Constant Yield Method: Yes

Accrual market discount method for all other bond types: Constant Yield Method

Include market discount in income annually: No

### ELECTRONIC DELIVERY

You have **not** enrolled any documents for electronic delivery. The following documents are available for electronic delivery:

Statements and Reports	Notifications	Tax Documents
Trade Confirmations	Prospectus	Proxy/Shareholder Communications

Please log in to your account or contact your Account Executive to make any changes to your electronic delivery preferences.

## Income and Expense Summary

	Current Period		Year-to-Date	
	Taxable	Non Taxable	Taxable	Non Taxable
<b>Interest Income</b>				
Bond Interest	0.00	0.00	5,291.00	0.00
<b>Total Income</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,291.00</b>	<b>\$0.00</b>

## Portfolio Holdings

Description	Quantity	Market Price	Market Value	Accrued Interest	Estimated Annual Income	Estimated Yield
<b>FIXED INCOME 100.00% of Portfolio</b> (In Maturity Date Sequence)						
<b>Certificates of Deposit</b>						
VALLEY NATL BK PASSAIC N J CTF DEP 3.700% 10/08/26 B/E DTD 10/08/24 ACT/365 1ST CPN DTE 04/08/25 Security Identifier: 919853PF2	143,000.0000	100.0730	143,104.39	1,217.65	5,291.00	3.69%
<b>Total Certificates of Deposit</b>	143,000.0000		\$143,104.39	\$1,217.65	\$5,291.00	
<b>TOTAL FIXED INCOME</b>	143,000.0000		\$143,104.39	\$1,217.65	\$5,291.00	
<b>Total Portfolio Holdings</b>				<b>Market Value</b>	<b>Accrued Interest</b>	<b>Estimated Annual Income</b>
				\$143,104.39	\$1,217.65	\$5,291.00



December 1, 2025 - December 31, 2025  
WESTBOROUGH WATER DISTRICT**Portfolio Holdings Disclosures****Pricing**

This section includes the net market value of the securities in your account on a settlement date basis, including short positions, at the close of the statement period. The market prices, unless otherwise noted, have been obtained from independent vendor services, which we believe to be reliable. In some cases the pricing vendor may provide prices quoted by a single broker or market maker. Market prices do not constitute a bid or an offer, and may differ from the actual sale price. Securities for which a price is not available are marked "N/A" and are omitted from the Total.

THE AS OF PRICE DATE ONLY APPEARS WHEN THE PRICE DATE DOES NOT EQUAL THE STATEMENT DATE.

**Estimated Annual Figures**

The estimated annual income (EAI) and estimated annual yield (EAY) figures are estimates and for informational purposes only. These figures are not considered to be a forecast or guarantee of future results. These figures are computed using information from providers believed to be reliable; however, no assurance can be made as to the accuracy. Since interest and dividend rates are subject to change at any time, and may be affected by current and future economic, political, and business conditions, they should not be relied on for making investment, trading, or tax decisions. These figures assume that the position quantities, interest and dividend rates, and prices remain constant. A capital gain or return of principal may be included in the figures for certain securities, thereby overstating them. Refer to [www.bny.com/pershing/us/en/disclosures.html](http://www.bny.com/pershing/us/en/disclosures.html) for specific details as to formulas used to calculate the figures. Accrued interest represents interest earned but not yet received.

**Reinvestment**

The dollar amount of Mutual Fund distributions, Money Market Fund dividend income, Bank Deposit interest income, or dividends for other securities shown on your statement may have been reinvested. You will not receive confirmation of these reinvestments. Upon written request to your financial institution, information pertaining to these transactions, including the time of execution and the name of the person from whom your security was purchased, may be obtained. In dividend reinvestment transactions, Pershing acts as your agent and receives payment for order flow.

**Option Disclosure**

Information with respect to commissions and other charges incurred in connection with the execution of option transactions has been included in confirmations previously furnished to you. A summary of this information is available to you promptly upon your written request directed to your introducing firm. In order to assist your introducing firm in maintaining current background and financial information concerning your option accounts, please promptly advise them in writing of any material change in your investment objectives or financial situation. Expiring options which are valuable are exercised automatically pursuant to the exercise by exception procedure of the Options Clearing Corporation. Additional information regarding this procedure is available upon written request to your introducing firm.

**Certificates of Deposit**

Certificates of Deposit acquired through the Certificate of Deposit Account Registry Service ("CDARS") and held in your brokerage account are subject to Securities Investor Protection Corporation (SIPC) coverage. Please see additional information about SIPC under Important Information and Disclosures on this statement.

Please be advised that the secondary market for CDs is generally illiquid; the actual value of CDs may be different from their purchase price; and a significant loss of principal could result if your CDs are sold prior to maturity. In the event that the CDs listed above do not indicate a market valuation, an accurate market value could not be determined. In the event that a price is listed above for your CDs, Pershing has obtained a price from sources deemed to be reliable or has priced your CDs using a matrix formula. Prices are estimates and the actual value you may obtain for your CD may be different if you elect to sell your CD in the secondary market.

**Foreign Currency Transactions**

Pershing will execute foreign currency transactions as principal for your account. Pershing may automatically convert foreign currency to or from U.S. dollars for dividends and similar corporate action transactions unless you instruct your financial organization otherwise. Pershing's currency conversion rate will not exceed the highest interbank conversion rate

3.C.6



**Portfolio Holdings Disclosures (continued)**

**Foreign Currency Transactions (continued)**

identified from customary banking sources on the conversion date or the prior business day, increased by up to 1%, unless a particular rate is required by applicable law. Your financial organization may also increase the currency conversion rate. This conversion rate may differ from rates in effect on the date you executed a transaction, incurred a charge, or received a credit. Transactions converted by agents (such as depositories) will be billed at the rates such agents use.

**Proxy Vote**

Securities not fully paid for in your margin account may be lent by Pershing to itself or others in accordance with the terms outlined in the Margin Agreement. The right to vote your shares held on margin may be reduced by the amount of shares on loan. The Proxy Voting Instruction Form sent to you may reflect a smaller number of shares entitled to vote than the number of shares in your margin account.

**Variable Rate Securities**

Interest rate data for certain complex and/or variable rate securities is provided to Pershing by third-party data service providers pursuant to contractual arrangements. Although we seek to use reliable sources of information, the accuracy, reliability, timeliness, and completeness of interest rate data may vary sometimes, particularly for complex and/or variable rate securities and those with limited or no secondary market. As a result, we can offer no assurance as to the accuracy, reliability, timeliness, or completeness of interest rate data for such securities. Pershing may also occasionally make interest rate updates and adjustments based on its reasonable efforts to obtain accurate, reliable, timely, and/or complete interest rate data from other data sources, but we can similarly provide no assurance that those rates or adjustments will be accurate, reliable, timely, or complete.

When updated interest rate data is received from a third-party data service provider or adjusted by Pershing, the updated data will be reflected in various sources where interest rate data is used or viewed, including both paper and electronic communications and data sources. Prior use or communication of interest rate-related data will not be revised. Since variable interest rates may be subject to change at any time and are only as accurate as the data received from third-party data service providers or otherwise obtained by Pershing, interest rate data should not be relied on for making investment, trading, or tax decisions. All interest rate data and other information derived from and/or calculated using interest rates are not warranted as to accuracy, reliability, timeliness, or completeness and are subject to change without notice. Pershing disclaims any responsibility or liability to the fullest extent permitted by applicable law for any loss or damage arising from any reliance on or use of the interest rate data or other information derived from and/or calculated using interest rates in any way. You should request a current valuation for your securities from your financial adviser or broker prior to making a financial decision or placing an order or requesting a transaction in these securities.

**Structured Products**

Structured products in this section are complex products and may be subject to special risks, which may include, but are not limited to: loss of initial investment; issuer credit risk; limited or no appreciation; risks associated with the underlying reference asset(s); no periodic payments; call prior to maturity (a redemption could affect the yield represented); early redemption fees or other applicable fees; price volatility resulting from issuer's and/or guarantor's credit quality; lower interest rates and/or yield compared to conventional debt with a comparable maturity; unique tax implications; concentration risk of owning the related security; limited or no secondary market; restrictions on transferability; conflicts of interest; and limits on participation in appreciation of underlying asset(s). To review a complete list of risks, please refer to the offering documents for the structured product. For more information about the risks specific to your structured products, you should contact your financial institution or advisor. Certain structured products are designed to make periodic distributions to you and any such structured product distributions you receive will be listed in the Transactions section of your statement. Structured product distributions may be listed there as "Bond Interest Received"; however, this description is not intended to reflect a determination as to either the asset classification of the product or the U.S. tax treatment of such distributions.

**Activity Summary** (All amounts shown are in base currency)

	Credits This Period	Debits This Period	Net This Period	Credits Year-to-Date	Debits Year-to-Date	Net Year-to-Date
<b>Dividends and Interest</b>	\$0.00	\$0.00	\$0.00	\$5,291.00	\$0.00	\$5,291.00
<b>Cash</b>						
Withdrawals	0.00	0.00	0.00	0.00	-5,291.00	-5,291.00



December 1, 2025 - December 31, 2025  
WESTBOROUGH WATER DISTRICT

### Activity Summary (continued)

	Credits This Period	Debits This Period	Net This Period	Credits Year-to-Date	Debits Year-to-Date	Net Year-to-Date
<b>Total Cash</b>	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,291.00	-\$5,291.00
<b>Totals</b>	\$0.00	\$0.00	\$0.00	\$5,291.00	-\$5,291.00	\$0.00

### Messages

Although a money market mutual fund (money fund) seeks to preserve the value of your investment at \$1 per share, it is possible to lose money by investing in a money fund. The money fund's sponsor has no legal obligation to provide financial support to a money fund, and you should not expect that the sponsor will provide financial support to a money fund at any time. Although no money fund's board has current intentions to impose a fee upon the sale of shares, each board reserves the ability to impose liquidity fees if it determines it's in the best interest of the fund. Pursuant to SEC Rule 10b-10(b)(1) confirmations are not sent for purchases into money funds processed on the sweep platform. Pursuant to applicable regulation, account statements will be produced monthly or quarterly. Federal Deposit Insurance Corporation (FDIC) eligible bank deposit sweep products automatically deposit any available cash into FDIC member banks where those balances are eligible for pass through FDIC insurance coverage on swept balances. Balances in FDIC member banks in bank deposit sweep products are not protected by Securities Investor Protection Corporation (SIPC). Shares of a money fund or the balance of a bank deposit product held in your brokerage account may be liquidated upon request with the proceeds credited to your brokerage account. Please see the money fund's prospectus or the bank deposit product's disclosure document or contact your advisor for additional information.

#### MUNICIPAL SECURITIES RULEMAKING BOARD® (MSRB®) RULE G-10 INVESTOR AND MUNICIPAL ADVISORY CLIENT EDUCATION AND PROTECTION

An investor brochure that describes the protections available under MSRB rules and instructions on how to file a complaint with an appropriate regulatory authority can be found on the MSRB website at [www.msrb.org](http://www.msrb.org) Multi-Bank Securities, Inc. is registered with the Securities and Exchange Commission (SEC) and MSRB, and is a member of FINRA

#### MSRB RULE G-42 Duties of NON-SOLICITOR MUNICIPAL ADVISORS

MSRB RULE G-42 requires that Multi-Bank Securities, Inc. provide you with information concerning legal and disciplinary events. These events will be on FORM MA and FORM MA-I

(For employees)

These forms are filed with the Securities and Exchange Commission and can be found here <https://www.sec.gov/edgar/browse/?CIK=831157>

#### FINRA RULE 2266 SIPC DISCLOSURE

Multi-Bank Securities, Inc. is a member of the Securities Investor Protection Corporation ("SIPC") Information about SIPC, including the SIPC brochure, can be obtained by contacting SIPC directly at [www.sipc.org](http://www.sipc.org) or calling 202-371-8300

## Messages (continued)

### FINCEN FINAL RULE – ULTIMATE BENEFICIAL OWNER

Multi-Bank Securities Inc. is required, in certain circumstances, to secure Ultimate Beneficial Ownership information, and will continue to use Appendix A to the Final Rule

The PDF certificate can be found here [https://www.fincen.gov/sites/default/files/shared/CDD\\_Rev7.0\\_Mar\\_2019\\_Certificate.pdf](https://www.fincen.gov/sites/default/files/shared/CDD_Rev7.0_Mar_2019_Certificate.pdf)

### REGULATION BEST INTEREST

Multi-Bank Securities, Inc., under limited circumstances, allows for natural person retail accounts to be maintained.

Our FORM CRS can be found here: [https://files.brokercheck.finra.org/crs\\_22098.pdf](https://files.brokercheck.finra.org/crs_22098.pdf)

### BUSINESS CONTINUITY PLAN

We plan to quickly recover and resume business operations after a significant business disruption and respond by safeguarding our employees and property, making a financial and operational assessment, protecting the Firm's books and records and allowing our customers to transact business.

We test our BCP on a regular and rigorous basis, ensuring that our critical staff are trained to facilitate customer access in any situation.

In the event of significant business disruption(s):

If DIRECT local contact through telephone services becomes unavailable, we will reroute phone calls across the country.

If any office were to suffer loss of functionality or access, we will operate in a secure remote setting, allocating necessary functionality in these locations to those critical business units necessary to maintain continuity.

Our BCP description can be found online at <https://mbssecurities.com/business-continuity/>

### LEGAL ENTITY IDENTIFIER - 2549005VYPQV10HMKP26

Can be found here <https://search.gleif.org/#/record/2549005VYPQV10HMKP26>

FOR MUNICIPAL ENTITY CLIENTS ONLY:

3.C.9



December 1, 2025 - December 31, 2025  
WESTBOROUGH WATER DISTRICT**Messages (continued)****NEGATIVE CONSENT RELATION TO BOND PROCEEDS  
FOR STATE AND LOCAL GOVERNMENTS AND MUNICIPAL BOND OBLIGORS**

Regarding the account(s) the municipal entity has with Multi-Bank Securities, Inc.:

1. For the purposes of Section 15B of the Securities Exchange Act of 1934 (Rule 15Ba1 et seq.) (the "Municipal Advisor Rule") relating to the registration of municipal advisors, unless we have or will be notified by you to the contrary, Multi-Bank Securities, Inc. will assume that none of the funds currently invested in or through the account(s) that entity has with Multi-Bank Securities, Inc., or that the entity seeks to invest in these accounts, constitute (i) proceeds of municipal securities or (ii) municipal escrow investments;
2. For the purposes of the Municipal Advisor Rule and the Adopting Release:  
a: the term "proceeds of municipal securities" means monies derived by a municipal entity from the primary offering of municipal securities, investment income derived from the investment or reinvestment of such monies, and any monies of a municipal entity or obligated person held in funds under legal documents for the municipal securities that are reasonably expected to be used as security or a source of payment for the payment of the debt service on the municipal securities, including reserves, sinking funds, and pledged funds created for such purpose, and the investment income derived from the investment or reinvestment of monies in such funds.  
b: the term "municipal escrow investments" means proceeds of municipal securities and any other funds of a municipal entity or obligated person that are deposited in an escrow account to pay the principal of, premium, if any, and interest on one or more issues of municipal securities.
3. In the future, the entity will not invest any funds in or through Multi-Bank Securities, Inc. that constitute proceeds of municipal securities or municipal escrow investments.

**Important Information and Disclosures****The Role of Pershing**

- **Pershing LLC, member FINRA, NYSE, carries your account as clearing broker pursuant to a clearing agreement with your financial institution.** Pershing is not responsible or liable for any acts or omissions of your financial institution or its employees and it does not supervise them. Pershing provides no investment advice nor does it assess the suitability of any transaction or order. Pershing acts as the agent of your financial institution and you agree that you will not hold Pershing or any person controlling or under common control with it liable for any investment losses incurred by you.
- Pershing performs several key functions at the direction of your financial institution. It acts as custodian for funds and securities you may deposit with it directly or through your financial institution or that it receives as the result of securities transactions it processes.
- Your financial institution is responsible for adherence to the securities laws, regulations and rules which apply to it regarding its own operations and the supervision of your account, its sales representatives and other personnel. Your financial institution is also responsible for approving the opening of accounts and obtaining account documents; the acceptance and, in certain instances, execution of securities orders; the assessment of the suitability of those transactions, where applicable; the rendering of investment advice, if any, to you and in general, for the ongoing relationship that it has with you.
- Inquiries concerning the positions and balances in your account may be directed to the **Pershing Customer Service Department at (201) 413-3333**. All other inquiries regarding your account or activity should be directed to your financial institution. Your financial organization's contact information can be found on the first page of this statement.
- For a description of other functions performed by Pershing please consult the Disclosure Statement provided to you upon the opening of your account. This notice is not meant as a definitive enumeration of every possible circumstance, but as a general disclosure. If you have any questions regarding this notice or if you would like additional copies of the



## Important Information and Disclosures (continued)

### The Role of Pershing (continued)

Disclosure Statement, please contact your financial institution.

- Pershing is a member of the Securities Investor Protection Corporation (SIPC®). Please note that SIPC does not protect against loss due to market fluctuation. An explanatory brochure is available upon request at [www.sipc.org](http://www.sipc.org). In addition to SIPC protection, Pershing provides coverage in excess of SIPC limits. For more detailed information please visit: [www.bny.com/pershing/us/en/about/strength-and-stability.html](http://www.bny.com/pershing/us/en/about/strength-and-stability.html)
- This statement will be deemed conclusive. You are advised to report any inaccuracy or discrepancy (including unauthorized trading) promptly, but no later than ten days after receipt of this statement, to your financial organization and Pershing. Please be advised that any oral communication should be re-confirmed in writing to further protect your rights, including your rights under the Securities Investor Protection Act.
- Your financial organization's contact information can be found on the first page of this statement. Pershing's contact information is as follows: **Pershing LLC, Legal Department, One Pershing Plaza, Jersey City, New Jersey 07399; (201) 413-3330.** Errors and Omissions excepted.

### Important Arbitration Disclosures

- All parties to this agreement are giving up the right to sue each other in court, including the right to a trial by jury, except as provided by the rules of the arbitration forum in which a claim is filed.
- Arbitration awards are generally final and binding; a party's ability to have a court reverse or modify an arbitration award is very limited.
- The ability of the parties to obtain documents, witness statements and other discovery is generally more limited in arbitration than in court proceedings.
- The arbitrators do not have to explain the reason(s) for their award, unless, in an eligible case, a joint request for an explained decision has been submitted by all parties to the panel at least 20 days prior to the first scheduled hearing date.
- The panel of arbitrators will typically include a minority of arbitrators who were or are affiliated with the securities industry.
- The rules of some arbitration forums may impose time limits for bringing a claim in arbitration. In some cases, a claim that is ineligible for arbitration may be brought in court.
- The rules of the arbitration forum in which the claim is filed, and any amendments thereto, shall be incorporated into this agreement.

### Important Arbitration Agreement

Any controversy between you and Pershing LLC shall be submitted to arbitration before the Financial Industry Regulatory Authority. No person shall bring a putative or certified class action to arbitration, nor seek to enforce any predispute arbitration agreement against any person who has initiated in court a putative class action, who is a member of a putative class who has not opted out of the class with respect to any claims encompassed by the putative class action until; (I) the class certification is denied; (II) the class is decertified; or (III) the client is excluded from the class by the court. Such forbearance to enforce an agreement to arbitrate shall not constitute a waiver of any rights under this agreement except to the extent stated herein. The laws of the State of New York govern.

Pershing's contact information is as follows: **Pershing LLC, Legal Department, One Pershing Plaza, Jersey City, New Jersey 07399; (201) 413-3330.**

3.C.11



## TERMS AND CONDITIONS

### GENERAL INFORMATION

- WHENEVER YOU ARE INDEBTED TO PERSHING LLC ("BNY PERSHING") FOR ANY AMOUNT, ALL SECURITIES HELD BY IT FOR YOU IN ANY ACCOUNT IN WHICH YOU HAVE ANY INTEREST SHALL SECURE ALL YOUR LIABILITIES TO BNY PERSHING, AND BNY PERSHING MAY IN ITS DISCRETION AT ANY TIME, WITHOUT TENDER, DEMAND OR NOTICE TO YOU, CLOSE OR REDUCE ANY OR ALL OF YOUR ACCOUNTS BY PUBLIC OR PRIVATE SALE OR PURCHASE OR BOTH OF ALL OR ANY SECURITIES CARRIED IN SUCH ACCOUNTS; ANY BALANCE REMAINING DUE BNY PERSHING TO BE PROMPTLY PAID BY YOU.
- WHENEVER YOU ARE INDEBTED TO BNY PERSHING FOR ANY AMOUNT, ALL SECURITIES CARRIED FOR YOUR ACCOUNT ARE OR MAY BE, WITHOUT FURTHER NOTICE TO YOU, LOANED OR PLEDGED BY BNY PERSHING, EITHER SEPARATELY OR UNDER CIRCUMSTANCES WHICH WILL PERMIT THE COMMINGLING THEREOF, WITH OTHER SECURITIES FOR ANY AMOUNT LESS THAN, EQUAL TO OR GREATER THAN YOUR LIABILITIES TO BNY PERSHING, BUT NOT UNDER CIRCUMSTANCES FOR AN AMOUNT PROHIBITED BY LAW.
- BNY PERSHING MAY TRADE FOR ITS OWN ACCOUNT AS A MARKET MAKER, SPECIALIST, ODD LOT DEALER, BLOCK POSITIONER, ARBITRAGEUR, OR INVESTOR. CONSEQUENTLY, AT THE TIME OF ANY TRANSACTION YOU MAY MAKE, BNY PERSHING MAY HAVE A POSITION IN SUCH SECURITIES, WHICH POSITION MAY BE PARTIALLY OR COMPLETELY HEDGED.
- IF AVERAGE PRICE TRANSACTION IS INDICATED ON THE FRONT OF THIS STATEMENT YOUR FINANCIAL INSTITUTION OR BNY PERSHING MAY HAVE ACTED AS PRINCIPAL, AGENT, OR BOTH. DETAILS AVAILABLE UPON REQUEST.
- A FINANCIAL STATEMENT OF BNY PERSHING IS AVAILABLE FOR YOUR PERSONAL INSPECTION AT BNY PERSHING'S OFFICES. A COPY OF IT WILL BE MAILED UPON YOUR WRITTEN REQUEST OR YOU CAN VIEW IT ONLINE AT [www.bny.com/pershing](http://www.bny.com/pershing).
- FOR BUSINESS CONTINUITY AND ADDITIONAL DISCLOSURES: [www.bny.com/pershing/us/en/disclosures.html](http://www.bny.com/pershing/us/en/disclosures.html)
- THIS STATEMENT SHOULD BE RETAINED FOR YOUR RECORDS.

### TRANSACTIONS

- ALL ORDERS AND TRANSACTIONS SHALL BE SOLELY FOR YOUR ACCOUNT AND RISK SHALL BE SUBJECT TO THE CONSTITUTION, RULES, REGULATIONS, CUSTOMS, USAGES, RULINGS AND INTERPRETATIONS OF THE EXCHANGE OR MARKET AND THE CLEARING FACILITY, IF ANY, WHERE THE TRANSACTIONS ARE EXECUTED AND/OR SETTLED, OR IF APPLICABLE, OF THE FINANCIAL INDUSTRY REGULATORY AUTHORITY AND TO ALL APPLICABLE LAWS AND REGULATIONS.
- TITLE TO SECURITIES SOLD TO YOU, WHERE BNY PERSHING HAS ACTED AS PRINCIPAL, SHALL REMAIN WITH BNY PERSHING UNTIL THE ENTIRE PURCHASE PRICE IS RECEIVED OR UNTIL THE SETTLEMENT DATE, WHICHEVER IS LATER.
- YOU MAY HAVE RECEIVED CONFIRMATIONS FOR TRANSACTIONS WHICH DO NOT APPEAR ON YOUR STATEMENT. IF SO, THE TRANSACTIONS WILL APPEAR ON YOUR NEXT PERIODIC STATEMENT. SUCH TRANSACTIONS MUST BE CONSIDERED BY YOU WHEN COMPUTING THE VALUE OF YOUR ACCOUNT. THIS IS ESPECIALLY TRUE IF YOU HAVE WRITTEN OPTIONS WHICH HAVE BEEN EXERCISED.

**FREE CREDIT BALANCES:** ANY FREE CREDIT BALANCE CARRIED FOR YOUR ACCOUNT REPRESENTS FUNDS PAYABLE UPON DEMAND WHICH, ALTHOUGH PROPERLY ACCOUNTED FOR ON BNY PERSHING'S BOOKS OF RECORD, ARE NOT SEGREGATED AND MAY BE USED IN THE CONDUCT OF ITS BUSINESS.

**DEBIT BALANCES:** INTEREST CHARGED ON DEBIT BALANCES IN YOUR ACCOUNT APPEARS ON THE STATEMENT. THE RATE OF INTEREST AND PERIOD COVERED ARE INDICATED. THE RATE MAY CHANGE FROM TIME TO TIME DUE TO FLUCTUATIONS IN MONEY RATES OR OTHER REASONS. INTEREST IS COMPUTED AS DESCRIBED IN MATERIAL PREVIOUSLY FURNISHED TO YOU. PLEASE CONTACT YOUR FINANCIAL INSTITUTION IF YOU DESIRE ADDITIONAL COPIES.

**MARGIN INFORMATION:** IF YOU MAINTAIN A MARGIN ACCOUNT, THIS IS A COMBINED STATEMENT OF YOUR GENERAL ACCOUNT AND A SPECIAL MEMORANDUM ACCOUNT MAINTAINED FOR YOU UNDER REGULATION T OF THE BOARD OF GOVERNORS OF THE FEDERAL RESERVE SYSTEM. THE PERMANENT RECORD OF THE SEPARATE ACCOUNT AS REQUIRED BY REGULATION T IS AVAILABLE FOR YOUR INSPECTION UPON REQUEST.

### TAX INFORMATION

- AFTER YEAR END, BNY PERSHING IS REQUIRED TO PROVIDE TAX INFORMATION TO THE INTERNAL REVENUE SERVICE AND OTHER GOVERNMENTAL AUTHORITIES. AT THAT TIME BNY PERSHING WILL PROVIDE THAT INFORMATION ON THE ANNUAL TAX INFORMATION STATEMENT TO YOU; USE THAT STATEMENT TO PREPARE YOUR TAX FILINGS. THE TAX STATEMENT ALSO INCLUDES OTHER USEFUL INFORMATION TO ASSIST IN ACCUMULATING THE DATA TO PREPARE YOUR TAX RETURNS.
- DIVIDENDS, INTEREST AND OTHER DISTRIBUTIONS SHOWN ON THIS STATEMENT WERE CLASSIFIED AS TAXABLE OR NONTAXABLE BASED ON CERTAIN INFORMATION KNOWN AS OF THE DISTRIBUTION DATE. THIS CLASSIFICATION IS SUBJECT TO CHANGE AND IS SOLELY INTENDED FOR USE AS GENERAL INFORMATION.

- BNY PERSHING DOES NOT PROVIDE TAX, INVESTMENT OR LEGAL ADVISORY SERVICES AND NO ONE ASSOCIATED WITH BNY PERSHING IS AUTHORIZED TO RENDER SUCH ADVICE. DO NOT RELY UPON ANY SUCH ADVICE, IF GIVEN. INVESTORS ARE ENCOURAGED TO CONSULT THEIR TAX ADVISORS TO DETERMINE THE APPROPRIATE TAX TREATMENT OF THEIR BUSINESS.

### PAYMENT FOR ORDER FLOW AND ORDER ROUTING POLICY DISCLOSURES (REGULATION NMS – RULE 607 (A) (1) – (2))

BNY PERSHING SENDS EQUITY AND OPTION ORDERS TO EXCHANGES, OR BROKER-DEALERS AS MARKET MAKERS OR AUTOMATED TRADING SYSTEMS (ATSS). CERTAIN OF THESE VENUES PROVIDE PAYMENTS TO BNY PERSHING OR CHARGE ACCESS FEES TO BNY PERSHING DEPENDING UPON THE CHARACTERISTICS OF THE ORDER AND ANY SUBSEQUENT EXECUTION. THE DETAILS OF THESE PAYMENTS AND FEES ARE AVAILABLE UPON WRITTEN REQUEST. COMPENSATION IS GENERALLY IN THE FORM OF A PER SHARE OR PER OPTION CONTRACT CASH PAYMENT. IN ADDITION, BNY PERSHING EXECUTES CERTAIN TRANSACTIONS IN EQUITY PREFERRED SECURITIES AND FRACTIONAL SHARES AS PRINCIPAL. BNY PERSHING ALSO ROUTES CERTAIN EQUITY ORDERS TO ITS AFFILIATE, BNY MELLON CAPITAL MARKETS, LLC, FOR EXECUTION AS PRINCIPAL.

**BEST EXECUTION:** NOTWITHSTANDING THE PREVIOUS PARAGRAPH REGARDING PAYMENT FOR ORDER FLOW, BNY PERSHING SELECTS CERTAIN MARKET CENTERS TO PROVIDE EXECUTION OF OVER-THE-COUNTER AND EXCHANGE-LISTED SECURITIES TRANSACTIONS WHICH AGREE TO ACCEPT ORDERS, TRANSMITTED ELECTRONICALLY UP TO A SPECIFIED SIZE, AND TO EXECUTE THEM AT OR BETTER THAN THE NATIONAL BEST BID OR OFFER (NBBO). IN CERTAIN SECURITIES THAT ARE NOT ELECTRONICALLY QUOTED, BNY PERSHING DIRECTLY CONTACTS MARKET CENTERS TO OBTAIN AN EXECUTION. THE DESIGNATED MARKET CENTERS TO WHICH ORDERS ARE AUTOMATICALLY ROUTED ARE SELECTED BASED ON THE CONSISTENT HIGH QUALITY OF THEIR EXECUTIONS AND THEIR ABILITY TO PROVIDE OPPORTUNITIES FOR EXECUTIONS AT PRICES SUPERIOR TO THE NBBO. BNY PERSHING ALSO REGULARLY REVIEWS REPORTS FOR QUALITY OF EXECUTION PURPOSES.

IF ANY OF THE ABOVE TERMS AND CONDITIONS ARE UNACCEPTABLE TO YOU, PLEASE NOTIFY BNY PERSHING IMMEDIATELY IN WRITING BY CERTIFIED MAIL TO ONE PERSHING PLAZA, JERSEY CITY, NJ 07399, ATTN: LEGAL DEPT

## CLAIMS REGISTER: DECEMBER 2025

### 1. GENERAL ACCOUNT FUND:

Total from Cash Disbursements \$ 108,011.17

#### Checks Issued During Month:

ACWA-JPIA (Health Benefits & Ins.-01/26 & ADJ For 10/25-12/25)	18,662.56
AT&T (P.S. Phone Bill to 12/01/25)	853.36
AT&T Mobility (Field & Office Cell Phones, 11/03-12/02)	341.94
Bay Alarm (Office Fire Alarm Monitoring, 01/01/26-03/31/26)	228.03
Bay Alarm (Office Security Alarm Monitoring, 01/01/26-03/31/26)	193.08
Calcon Systems, Inc. (WIP- Controls Upgrade at Westborough L.S. - Pymt #3)	102,141.00
CalPERS ( Retirement Contributions-12/15/25)	6,589.85
CalPERS ( Retirement Contributions-12/31/25)	6,589.88
Petty Cash (Holiday Bonus for District Staff (6 Employees)	900.00
Colina Association (Three Parking Spaces Rental, 01/26)	450.00
Direct Line (Answering Service, 11/15-12/14)	245.98
EFTPS (Employment Taxes-12/15/25)	9,854.82
EFTPS (Employment Taxes-12/15/25 - Buyout)	13,741.43
EFTPS (Employment Taxes-12/31/25)	9,702.55
EDD (Employment Taxes-12/15/25)	2,750.97
EDD (Employment Taxes-12/15/25 - Buyout)	4,212.69
EDD (Employment Taxes-12/31/25)	2,894.27
Hanson Bridgett LLP (Special Legal Services & Monthly Retainer-11/25)	5,292.50
JRocket77 Design (Website Services - Admin & Sewer, WWD ID Badges, Printing & Shipping for Staff & Printing & Mailing of Annual Sewer Postcards)	3,984.06
Launch Consulting (Consulting Services, ERP, 07/31/25-12/15/25)	2,000.00
Lowe's Business (Field Supplies to 12/17/25)	21.62
Mairena, Patricia (GM Mairena's Internet Services, 11/27-12/26 & 11/25 Gym Membership)	84.99
PG&E (Summary Bill to 12/19/25)	25,428.36
SF Water Dept. (Water Purchases, 11/06-12/04)	150,125.98
SFPUC Financial Serv. - Acctg. (Bacteria Testing 10/25 & 11/25)	900.00
So. SF Scavengers (Garbage Services, 11/25)	125.07
Tri Counties Bank (Monthly Credit Card Charges Ending 11/30/25)	5,138.83
WEX Bank (Wright Express-Gas Purchases to 12/15/25)	564.20
WWD Payroll Account (Payroll Transfer to Cover Buy Out)	36,837.94

SUB-TOTAL \$ 518,867.13

#### Updated Checks Voided During Month:

None	-
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TOTAL CLAIMS REGISTER AMOUNT \$ 518,867.13

REPORT.: Jan 05 26 Monday  
 RUN....: Jan 05 26 Time: 11:21  
 Run By.: Wendy Bellinger

WESTBOROUGH WATER DISTRICT  
 Accounts Payable Cash Requirements

PAGE: 001  
 ID #: PY-RP  
 CTL.: 000

Control Date.: 01/05/26 Posting Period...: 01-26 Fiscal Period...: (07-26) Cash Account No...: 13110

VENDOR I.D.: AMU01 (AMUZIE, DON)

		Invoice Date	Actual Period						
Invoice	No	Description	Due Date	Fiscal	Tm	G/L Account # Discount	Gross Amount	Discount Amount	Net Amount
120125-		DIRECTOR AMUZIE'S INTERNET SERVICE, 12/10-01/09	12/01/25	01-26	A	59450	65.00	.00	65.00
			12/01/25	07-26					
** Vendor's Subtotal ----->							65.00	.00	65.00

VENDOR I.D.: AQU01 (AQUA-METRIC SALES, CO.)

INV111689-	(200) WATER METERS 5/8" X 3/4"	12/15/25	01-26	A	59450	36126.90	.00	36126.90
		12/15/25	07-26					
				** Vendor's Subtotal	----->	36126.90	.00	36126.90

VENDOR I.D.: ARA01 (VESTIS)

27704783-	FIELD UNIFORMS	12/18/25	01-26	A	59450	159.68	.00	159.68
		12/18/25	07-26					
27714622-	FIELD UNIFORMS	12/21/25	01-26	A	59450	533.93	.00	533.93
		12/21/25	07-26					
** Vendor's Subtotal ----->						693.61	.00	693.61

VENDOR I.D.: BAU02 (BAUTISTA, PERRY H.)

122225-	DIRECTOR BAUTISTA'S INTERNET SERVICE, 01/26	12/22/25	01-26	A	59450	65.00	.00	65.00
		12/22/25	07-26					
				** Vendor's Subtotal ----->		65.00	.00	65.00

VENDOR I.D.: BAY01 (B.A.W.S.C.A.)

7855-	FY25-26 3RD QUARTER ASSESSMENT	01/02/26	01-26	A	59450	7801.50	.00	7801.50
		01/02/26	07-26					
				** Vendor's Subtotal	----->	7801.50	.00	7801.50

VENDOR I.D.: CAS01 (PETTY CASH)

123125-	MISC EXPENSES, 12/25	12/31/25	01-26	A	59450	42.02	.00	42.02
		12/31/25	07-26					
				** Vendor's Subtotal ----->		42.02	.00	42.02

VENDOR I.D.: CHA03 (CHAVAN & ASSOCIATES, LLP)

C&A-19024-	ACCOUNTING SERVICES, 10/25	12/08/25	01-26	A	59450	2750.00	.00	2750.00
		12/08/25	07-26					
				** Vendor's Subtotal ----->		2750.00	.00	2750.00

VENDOR I.D.: CHA04 (CHAMBERS, TOM)

121125-	DIRECTOR CHAMBERS' INTERNET SERVICE, 12/16-01/15	12/11/25	01-26	A	59450	65.00	.00	65.00
		12/11/25	07-26					
				** Vendor's Subtotal ----->		65.00	.00	65.00

VENDOR I.D.: COR01 (CORBIN WILLITS SYSTEMS, INC.)

00C512153-	SOFTWARE MAINTENANCE, 01/26-03/26	12/15/25	01-26	A	59450	3034.40	.00	3034.40
		12/15/25	07-26					
		** Vendor's Subtotal ----->					3034.40	.00

REPORT.: Jan 05 26 Monday  
 RUN....: Jan 05 26 Time: 11:21  
 Run By.: Wendy Bellinger  
 Control Date.: 01/05/26

WESTBOROUGH WATER DISTRICT  
 Accounts Payable Cash Requirements

PAGE: 002  
 ID #: PY-RP  
 CTL.: 000

Posting Period...: 01-26 Fiscal Period...: (07-26) Cash Account No...: 13110

VENDOR I.D.: CRU01 (CRUZ, GINA G.)

Invoice No	Description	Invoice Date	Actual Period	Tm	G/L Account #	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
121525-	ONE WWD WASHING MACHINE REBATE FOR ACCT NO CRU0045	12/15/25	01-26	A	59450	100.00	.00	100.00
		12/15/25	07-26					
121625-	TWO WWD HET REBATES FOR ACCT NO CRU0045	12/16/25	01-26	A	59450	100.00	.00	100.00
		12/16/25	07-26					
** Vendor's Subtotal - --->						200.00	.00	200.00

VENDOR I.D.: MED01 (MEDINA, JANET)

120125-	DIRECTOR MEDINA'S INTERNET SERVICE, 12/10-01/09	12/01/25	01-26	A	59450	65.00	.00	65.00
		12/01/25	07-26					
** Vendor's Subtotal ----->						65.00	.00	65.00

VENDOR I.D.: RIC03 (RICHARDS, JULIE L)

113025-	DIRECTOR RICHARDS' INTERNET SERVICE, 12/25	11/30/25	01-26	A	59450	65.00	.00	65.00
		11/30/25	07-26					
** Vendor's Subtotal ----->						65.00	.00	65.00

VENDOR I.D.: SEL01 (SELERUM, INC.)

62398-	BILLING INBOX ERROR	12/15/25	01-26	A	59450	255.00	.00	255.00
		12/15/25	07-26					
62524	IPAD SETUP, AMUZIE WWD EMAIL ACCT & LAPTOP SETUP	12/31/25	01-26	A	59450	672.50	.00	672.50
		12/31/25	07-26					
** Vendor's Subtotal ----->						927.50	.00	927.50

VENDOR I.D.: WES02 (W.W.D. PAYROLL ACCOUNT)

123125	PAYROLL TRANSFER, 12/25	12/31/25	01-26	A	59450	55053.85	.00	55053.85
		12/31/25	07-26					
** Vendor's Subtotal ----->						55053.85	.00	55053.85

VENDOR I.D.: \A006 (CHONA AGUILAR )

000C51201-	MQ CUSTOMER REFUND FOR AGU0031	01/02/26	01-26	Z	59450	3.92	.00	3.92
		01/02/26	07-26					
** Vendor's Subtotal ----->						3.92	.00	3.92

VENDOR I.D.: \B015 (MARCIA BOWDISH )

000C51201-	MQ CUSTOMER REFUND FOR BOW0003	01/02/26	01-26	Z	59450	100.21	.00	100.21
		01/02/26	07-26					
** Vendor's Subtotal ----->						100.21	.00	100.21

VENDOR I.D.: \C034 (PEGGY CHEUNG )

000C51201-	MQ CUSTOMER REFUND FOR CHE0269	01/02/26	01-26	Z	59450	104.95	.00	104.95
		01/02/26	07-26					
** Vendor's Subtotal ----->						104.95	.00	104.95

VENDOR I.D.: \D005 (GEORGETTE DABIT )

000C51201-	MQ CUSTOMER REFUND FOR DAB0021	01/02/26	01-26	Z	59450	83.61	.00	83.61
		01/02/26	07-26					
** Vendor's Subtotal ----->						83.61	.00	83.61

REPORT.: Jan 05 26 Monday  
 RUN....: Jan 05 26 Time: 11:21  
 Run By.: Wendy Bellinger  
 Control Date.: 01/05/26

WESTBOROUGH WATER DISTRICT  
 Accounts Payable Cash Requirements

PAGE: 003  
 ID #: PY-RP  
 CTL.: 000

Posting Period.: 01-26 Fiscal Period...: (07 26) Cash Account No...: 13110

VENDOR I.D.: \G003 (INDRA GIDWANI )

Invoice No	Description	Invoice Date	Actual Period	Tm	G/L Account #	Gross Amount	Discount Amount	Net Amount
000C51201-	MQ CUSTOMER REFUND FOR GID0007	01/02/26	01-26	Z	59450	56.06	.00	56.06
		01/02/26	07-26					
** Vendor's Subtotal ----->						56.06	.00	56.06

VENDOR I.D.: \K007 (MARK & MICHELLE KATER )

000C51201-	MQ CUSTOMER REFUND FOR KAT0002	01/02/26	01-26	Z	59450	49.62	.00	49.62
		01/02/26	07-26					
** Vendor's Subtotal ----->						49.62	.00	49.62

VENDOR I.D.: \K008 ( KENNY REALTY )

000C51201-	MQ CUSTOMER REFUND FOR KEN0029	01/02/26	01 26	Z	59450	146.44	.00	146.44
		01/02/26	07-26					
** Vendor's Subtotal ----->						146.44	.00	146.44

VENDOR I.D.: \M013 (GLORIA BARBAROTTO & SUSAN MOSUNIC)

000C51201-	MQ CUSTOMER REFUND FOR MOS0007	01/02/26	01-26	Z	59450	95.47	.00	95.47
		01/02/26	07 26					
** Vendor's Subtotal ---- >						95.47	.00	95.47

VENDOR I.D.: \M014 (NEMANJA MULASMAJIC )

000C51201	MQ CUSTOMER REFUND FOR MUL0007	01/02/26	01-26	Z	59450	46.06	.00	46.06
		01/02/26	07 26					
** Vendor's Subtotal ----->						46.06	.00	46.06

VENDOR I.D.: \O008 (GUY ONO )

000C51201-	MQ CUSTOMER REFUND FOR ONO0001	01/02/26	01-26	Z	59450	62.99	.00	62.99
		01/02/26	07-26					
** Vendor's Subtotal ----->						62.99	.00	62.99

VENDOR I.D.: \P002 (JEROLYN PEBBELLO )

000C51201-	MQ CUSTOMER REFUND FOR PEB0001	01/02/26	01-26	Z	59450	101.23	.00	101.23
		01/02/26	07 26					
** Vendor's Subtotal ----->						101.23	.00	101.23

VENDOR I.D.: \S021 (ALMA SAN ANTONIO )

000C51201-	MQ CUSTOMER REFUND FOR SAN0142	01/02/26	01-26	Z	59450	7.48	.00	7.48
		01/02/26	07-26					
** Vendor's Subtotal ----->						7.48	.00	7.48

VENDOR I.D.: \S022 (CHARON SPENCER )

000C51201-	MQ CUSTOMER REFUND FOR SPE0008	01/02/26	01-26	Z	59450	7.80	.00	7.80
		01/02/26	07-26					
** Vendor's Subtotal ----->						7.80	.00	7.80

VENDOR I.D.: \T007 (HANH TA )

REPORT.: Jan 05 26 Monday  
 RUN....: Jan 05 26 Time: 11:21  
 Run By.: Wendy Bellinger

WESTBOROUGH WATER DISTRICT  
 Accounts Payable Cash Requirements

PAGE: 004  
 ID #: PY-RP  
 CTL.: 000

Control Date.: 01/05/26 Posting Period.: 01-26 Fiscal Period.: (07-26) Cash Account No.: 13110

VENDOR I.D.: \T007 (HANH TA )

Invoice No	Description	Invoice Date	Actual Period	Tm	G/L Account #	Gross Amount	Discount Amount	Net Amount
000C51201-	MQ CUSTOMER REFUND FOR TA 0001	01/02/26	01-26	Z	59450	62.98	.00	62.98
		01/02/26	07-26					
** Vendor's Subtotal ----->						62.98	.00	62.98

VENDOR I.D.: \V002 ( VISIONARY DEVELOPMENT LLC)

000C51201-	MQ CUSTOMER REFUND FOR VIS0005	01/02/26	01-26	Z	59450	116.81	.00	116.81
		01/02/26	07-26					
** Vendor's Subtotal ----->						116.81	.00	116.81

VENDOR I.D.: \V006 (ALEKSANDR VULFOVICH )

000C51201-	MQ CUSTOMER REFUND FOR VUL0001	01/02/26	01-26	Z	59450	10.76	.00	10.76
		01/02/26	07-26					
** Vendor's Subtotal ----->						10.76	.00	10.76

\*\* Report's Total -- -----> 108011.17 .00 108011.17  
 =====

\*\* Total Vendors On This Report -----> 30  
 =====

\*\* Total Vendors Needing Checks -----> 30  
 =====

Code	Title
A	IMMEDIATE



**LIST OF WESTBOROUGH WATER DISTRICT  
BOARD COMMITTEES  
January 2026**

**CAPITAL IMPROVEMENT COMMITTEE**

Janet Medina and Don Amuzie

**BUDGET AND FINANCE COMMITTEE**

Perry Bautista and Tom Chambers

**INVESTMENT COMMITTEE**

Perry Bautista and Tom Chambers

**PUBLIC RELATIONS COMMITTEE**

Janet Medina and Don Amuzie

**SPECIAL DISTRICT MEETING**

Julie Richards and Tom Chambers

**PERSONNEL COMMITTEE**

Perry Bautista and Julie Richards

**BAWSCA and REGIONAL WATER SYSTEM FINANCING AUTHORITY  
REPRESENTATIVE**

Tom Chambers

**ACWA/JPIA REPRESENTATIVE**

Don Amuzie



2026 SPRING CONFERENCE & EXPO

# MARK YOUR CALENDAR

May 5 - May 7  
Sacramento, CA

[HOME](#) / [EVENTS](#) / [CONFERENCES](#) / 2026 SPRING CONFERENCE & EXPO

ACWA conferences are the premier destination for water industry professionals to learn and connect. Program offerings include Statewide Issue Forums, Town Hall discussions, Region Programs and sessions covering a wide range of topics including groundwater management, water rates Issues, crisis communications, affordable drinking water Issues, municipal finance, and more.

Specific details about this conference will be made available in the future. Please check back for updates.



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**ACWA JPIA PDP Certification Completion**

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From JPIA Training <training@acwajpia.com>

Date Thu 12/18/2025 10:03 AM

To Patricia Mairena <pmairena@westboroughwater.org>; Don Amuzie <damuzie@westboroughwater.org>



December 18th, 2025

Patricia Mairena, General Manager  
Westborough Water District  
2263 Westborough Blvd.  
S. San Francisco, California 94080-5406

Re: Completion of the JPIA Professional Development Program Specialty

Dear Ms. Mairena,

I am happy to inform you that Wendy Bellinger completed the JPIA Supervisor Basics Certification Program. By attending the several different classes required, she obtained the additional skills that make her a valuable asset to your organization.

A polished wood plaque with a silver engraved plate commemorating this achievement will be shipped via UPS to your attention. We hope you will present the plaque to Wendy knowing that the JPIA appreciates you and your district's dedication to professional development.

Sincerely,

Adrienne Beatty  
Chief Executive Officer



# JPIA SUPERVISOR BASICS CERTIFICATION PROGRAM REQUIREMENTS AND COURSE TRAINING OPTIONS CHECKLIST

## Program Requirements

As of 2017, the Supervisor Basics Certification Program Specialty requires:

- ☐ Completion of training in 21 basic supervisory topics (listed in the table below)
- ☐ Completion of five training electives (a job or supervisory-related topic)
  - o Course descriptions and certificates of completion submitted to the JPIA Training Department
- ☐ Submission of a nomination for the H.R. LaBounty Safety Award
  1. Complete nomination application on JPIA Website
  2. Notify [training@acwaipia.com](mailto:training@acwaipia.com) (JPIA Training Department) that nomination has been submitted
- ☐ Completion of District Management Orientation (see District Management Orientation Completion Form)

## Course Training Options

Available options to complete the Supervisor Basics course requirements are listed below. JPIA offers classroom, webinar, or e-learning options to complete training. Enroll in and complete one training option per topic:

SUPERVISOR BASICS TRAINING OPTIONS:	<a href="#">JPIA Classroom</a>	<a href="#">JPIA Live Virtual Instructor Led</a>	<a href="#">JPIA Recorded Webinar</a>	<a href="#">JPIA LMS Online Courses</a>	<a href="#">Vector Solutions</a>
<i>(Complete ONE option per training topic requirement):</i>					
Accident Investigation	<input type="checkbox"/> Accident Investigation				<input checked="" type="checkbox"/> Water Industry Incident Investigation <input checked="" type="checkbox"/> Safety Management: Incident Investigation <b>(Both required)</b>
Communication	<input type="checkbox"/> Communication			<input checked="" type="checkbox"/> Communication: Breakthrough Listening, <input checked="" type="checkbox"/> Communication: Criticism – Giving and Receiving, <input checked="" type="checkbox"/> Communication: Conflicts in the Workplace <b>(All three required)</b>	
Discrimination and Harassment	<input type="checkbox"/> Discrimination and Harassment				<input checked="" type="checkbox"/> Preventing Discrimination in the Workplace <b>OR</b>

6.C.2



SUPERVISOR BASICS TRAINING OPTIONS:	<a href="#">JPIA Classroom</a>	<a href="#">JPIA Live Virtual Instructor Led</a>	<a href="#">JPIA Recorded Webinar</a>	<a href="#">JPIA LMS Online Courses</a>	<a href="#">Vector Solutions</a>
<b>(Complete ONE option per training topic requirement):</b>					
					<input type="checkbox"/> SMART Management: Discrimination in the Workplace for Managers <b>(Choose one)</b>
Documenting	<input type="checkbox"/> Documenting	<input checked="" type="checkbox"/> Documenting Employee Performance		<input type="checkbox"/> Documentation Made Easy	
Drug and Alcohol Reasonable Suspicion	<input checked="" type="checkbox"/> Drug and Alcohol Reasonable Suspicion				<input type="checkbox"/> Reasonable Suspicion of Alcohol for Supervisors <input type="checkbox"/> Reasonable Suspicion of Drugs for Supervisors <b>(Both required)</b>
Effective Performance Feedback	<input type="checkbox"/> Effective Performance Feedback	<input checked="" type="checkbox"/> Effective Performance Feedback			<input type="checkbox"/> SMART Management: Methods for Motivating & Mentoring Your Team <input type="checkbox"/> SMART Management: Coaching for Better Performance <b>(Both required)</b>
Emergency Response Planning	1. Complete one of the following: <u>ICS 100</u> , 200, 700, 800, 300 OR 400 online at <a href="https://training.fema.gov/nims/">https://training.fema.gov/nims/</a> 2. Request a certificate from <a href="mailto:Independent.Study@fema.dhs.gov">Independent.Study@fema.dhs.gov</a> 3. Provide a copy of the certificate to <a href="mailto:training@acwaipia.com">training@acwaipia.com</a> to receive credit for completion of Emergency Response Planning for the JPIA Supervisor Basics Specialty. <b>OR</b> attend a local ICS (Incident Command System) course if available in their area and request a certificate, per the steps above.				
Ergonomics	<input checked="" type="checkbox"/> Ergonomics				<input type="checkbox"/> Water Industry General Office Ergonomics <input type="checkbox"/> Water Industry Industrial Ergonomics <input type="checkbox"/> Water Industry Back Injury Prevention <input type="checkbox"/> Water Industry Slips, Trips, and Falls Prevention <b>(All four required)</b>
Hazard Identification	<input checked="" type="checkbox"/> Hazard Identification		<input type="checkbox"/> Hazard Identification		
Hiring Practices	<input type="checkbox"/> Hiring Practices			<input checked="" type="checkbox"/> Hiring Practices	<input type="checkbox"/> SMART Management: Lawful Hiring Practices



SUPERVISOR BASICS TRAINING OPTIONS:	<a href="#">JPIA Classroom</a>	<a href="#">JPIA Live Virtual Instructor Led</a>	<a href="#">JPIA Recorded Webinar</a>	<a href="#">JPIA LMS Online Courses</a>	<a href="#">Vector Solutions</a>
<b>(Complete ONE option per training topic requirement):</b>					
<b>Injury/Illness Prevention Program</b>	<input type="checkbox"/> Injury/Illness Prevention Program	<input checked="" type="checkbox"/> Injury/Illness Prevention Program	<input type="checkbox"/> Injury/Illness Prevention Program		
<b>Managing Generations</b>	<input type="checkbox"/> Generations				<input checked="" type="checkbox"/> SMART Management: Getting the Most Out of a Multi- Generational Workforce
<b>New Employee Orientation</b>	<input type="checkbox"/> Onboarding New Staff	<input checked="" type="checkbox"/> Onboarding New Staff	<input type="checkbox"/> New Employee Orientation		
<b>Nuts &amp; Bolts of Supervisor Laws</b>	<input type="checkbox"/> Nuts & Bolts of Supervisor Laws	<input checked="" type="checkbox"/> Nuts & Bolts of Supervisor Laws			
<b>OSHA Inspections</b>	<input type="checkbox"/> OSHA Inspections: What to Do		<input checked="" type="checkbox"/> OSHA Inspections		
<b>Peer to Boss</b>	<input type="checkbox"/> Peer to Boss			<input checked="" type="checkbox"/> Peer to Boss	
<b>Performance Appraisals</b>	<input checked="" type="checkbox"/> Performance Appraisals				<input type="checkbox"/> SMART Management: Effective Performance Review Practices <input type="checkbox"/> SMART Goals: Setting Effective Targets for Success <b>(Both required)</b>
<b>Performance Management</b>	<input type="checkbox"/> Performance Management	<input checked="" type="checkbox"/> Performance Management			<input type="checkbox"/> SMART Management: Coaching for Better Performance <input type="checkbox"/> SMART Goals: Setting Effective Targets <b>(Both required)</b>
<b>Risk Transfer</b>	<input type="checkbox"/> Risk Transfer			<input checked="" type="checkbox"/> Risk Transfer	
<b>Workers' Compensation Basics</b>	<input type="checkbox"/> Workers' Comp and Return to Work		<input checked="" type="checkbox"/> Workers' Compensation Basics <input checked="" type="checkbox"/> Return to Work <b>(Both required)</b>		
<b>Workplace Violence</b>	<input type="checkbox"/> Workplace Violence		<input type="checkbox"/> Workplace Violence		<input checked="" type="checkbox"/> Workplace Violence

**Supervisor Basics Specialty - Electives**

Course Elective	Date Completed
<input checked="" type="checkbox"/> Elective 1:	
<input checked="" type="checkbox"/> Elective 2:	
<input checked="" type="checkbox"/> Elective 3:	
<input checked="" type="checkbox"/> Elective 4:	
<input checked="" type="checkbox"/> Elective 5:	





## Memo


**To:** WWD Board of Directors

**Date:** 01/06/26

**Project Name:** Skyline Tank No. 3 Structural Retrofit

**Project No.:** 10025.14

**Reference:** Progress Payment No. 3

**From:** Joubin Pakpour, PE 

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### Construction Status

Between November 1, 2025 and December 26, 2025, Euro Style Management (ESM) continued roof retrofit work by welding existing rafters to the roof at specified locations and installing/welding new rafters within 6 ft of the tank shell. ESM also inspection blasted heavily corroded areas on the existing roof structure allowing our structural engineer to observe and identify potential repair areas.

Work anticipated in January 2026 includes pouring the foundation concrete (contingent on weather) in addition to welding work including the roof retrofit and installation of the roof vents, overflow, flush cleanout, sealing the existing tank vents, strengthening the shell manway, column retrofit, among others.

### Pending Change Orders

#### Overflow Modification

As part of the retrofit, the existing tank drain will be abandoned to eliminate underground tank connections. Although not part of the original design, we coordinated with District operations to reinstall the tank drain to the exterior overflow. We feel this proposed change allows direct drainage into the existing storm drain infrastructure and reduces future maintenance costs. We are awaiting ESM's proposed cost for this work after which we will discuss with the general manager and operations. We anticipate a cost between \$7,000 to \$10,000, approximately 0.4% of the overall project cost.

#### Existing Foundation Concrete Chipping

ESM and the inspector observed the existing foundation was poured directly against the soil instead of against a smooth plywood form. As a result, the concrete beginning approximately 1' below the tank floor extended as much as 6" away from the assumed foundation face in many areas resulting in a non-vertical wall. This prevented rebar installation from meeting design clearance requirements in these locations. ESM spent additional time chipping away the concrete to create a vertical wall to permit rebar cage installation. We are currently working with ESM in regard to the additional cost.

January 6, 2026 – Page 2

Board of Directors – Progress Payment No. 3

Anchor Chair Material Cost Adjustment

In early December 2025, ESM requested a cost adjustment due to increased tariffs on the anchor chair materials, specifically the OnGuard System, which is based/manufactured in New Zealand. We are currently coordinating with ESM on backup documentation justifying the increase anticipated to be approximately \$20,000.

Project Schedule and Request for Progress Payment No. 3

As of December 26, 2025, ESM completed 47% percent of the contractual work **(\$1,126,000)** and has 81 working days remaining out of 180 working days.

Enclosed please find Progress Payment No. 3 due ESM for **\$155,325.00** (value of work minus 5 percent retention). The work performed to date has been satisfactory and payment is recommended.

	Current Month	Total	
Original Contract Amount		\$ 2,417,594.00	
Approved Change Orders	\$ 0.00	\$ 0.00	0%
<b>Final Contract Amount</b>		<b>\$ 2,417,594.00</b>	
Previously Paid		\$ 914,375.00	
<b>Current Request (Less Retention)</b>	<b>\$ 155,325.00</b>	<b>\$ 155,325.00</b>	
Retention	\$8,175.00	\$56,300.00	
Total Value of Work Completed	\$ 163,500.00	\$ 1,126,000.00	47%
Total Remaining on Contract		<b>\$1,291,594.00</b>	53%

J:\Projects\Westborough Water District - 10025.00\14-Skyline Tanks Structural Upgrades\02-Structural Upgrades\Construction\Correspondence\Board Packets\14-WWD-Board-26.01.06-PP03.docx





**Skyline Tank No. 3 Structural Retrofit**  
**Progress Payment No. 03**  
**November 1, 2025 to December 26, 2025**



Bid	Description	Original Contract Amount				Change Order			Revised Contract Amount			Earned This Period			Prior Billing			Total to Date		
Item	Original Contract	Unit	Unit Price	Qty.	Total Price	Qty.	Unit Price	Total Price	Qty.	Unit Price	Total Price	Qty.	Amount Earned	%	Qty.	Amount Earned	%	Qty.	Amount Earned	%
1	Mobilization/Demobilization	LS	\$ 110,000.00	1	\$ 110,000.00	0	\$ 110,000.00	\$ -	1	\$ 110,000.00	\$ 110,000.00	0	\$ -	0%	0.7	\$ 77,000.00	70%	0.7	\$ 77,000.00	70%
2	Ringwall Extension/Catch Basin	LS	\$ 410,000.00	1	\$ 410,000.00	0	\$ 410,000.00	\$ -	1	\$ 410,000.00	\$ 410,000.00	0.25	\$ 102,500.00	25%	0.5	\$ 205,000.00	50%	0.75	\$ 307,500.00	75%
3	Micropiles	LS	\$ 202,500.00	1	\$ 202,500.00	0	\$ 202,500.00	\$ -	1	\$ 202,500.00	\$ 202,500.00	0	\$ -	0%	1	\$ 202,500.00	100%	1	\$ 202,500.00	100%
4	Tank Anchorage	LS	\$ 324,000.00	1	\$ 324,000.00	0	\$ 324,000.00	\$ -	1	\$ 324,000.00	\$ 324,000.00	0	\$ -	0%	0.68	\$ 220,000.00	68%	0.68	\$ 220,000.00	68%
5	Roof Strengthening	LS	\$ 150,000.00	1	\$ 150,000.00	0	\$ 150,000.00	\$ -	1	\$ 150,000.00	\$ 150,000.00	0.4	\$ 60,000.00	40%	0	\$ -	0%	0.4	\$ 60,000.00	40%
6	Shell Manway Strengthening	LS	\$ 14,000.00	1	\$ 14,000.00	0	\$ 14,000.00	\$ -	1	\$ 14,000.00	\$ 14,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
7	Column Strengthening	LS	\$ 37,000.00	1	\$ 37,000.00	0	\$ 37,000.00	\$ -	1	\$ 37,000.00	\$ 37,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
8	Flush Cleanout	LS	\$ 20,000.00	1	\$ 20,000.00	0	\$ 20,000.00	\$ -	1	\$ 20,000.00	\$ 20,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
9	Seal Tank Vents	LS	\$ 40,000.00	1	\$ 40,000.00	0	\$ 40,000.00	\$ -	1	\$ 40,000.00	\$ 40,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
10	Sump Drain Modification	LS	\$ 15,000.00	1	\$ 15,000.00	0	\$ 15,000.00	\$ -	1	\$ 15,000.00	\$ 15,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
11	Overflow Relocation	LS	\$ 55,000.00	1	\$ 55,000.00	0	\$ 55,000.00	\$ -	1	\$ 55,000.00	\$ 55,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
12	Tank Roof Vents	LS	\$ 30,000.00	1	\$ 30,000.00	0	\$ 30,000.00	\$ -	1	\$ 30,000.00	\$ 30,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
13	Pipe Modifications	LS	\$ 40,000.00	1	\$ 40,000.00	0	\$ 40,000.00	\$ -	1	\$ 40,000.00	\$ 40,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
14	Tank Level Assembly	LS	\$ 17,000.00	1	\$ 17,000.00	0	\$ 17,000.00	\$ -	1	\$ 17,000.00	\$ 17,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
15	Tank Mechanical Repairs	DAY	\$ 3,000.00	10	\$ 30,000.00	0	\$ 3,000.00	\$ -	10	\$ 3,000.00	\$ 30,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
16	Interior Coating	LS	\$ 759,000.00	1	\$ 759,000.00	0	\$ 759,000.00	\$ -	1	\$ 759,000.00	\$ 759,000.00	0	\$ -	0%	0.24	\$ 180,000.00	24%	0.24	\$ 180,000.00	24%
17	Exterior Coating	LS	\$ 53,694.00	1	\$ 53,694.00	0	\$ 53,694.00	\$ -	1	\$ 53,694.00	\$ 53,694.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
18	Aggregate Base	CY	\$ 350.00	20	\$ 7,000.00	0	\$ 350.00	\$ -	20	\$ 350.00	\$ 7,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
19	Asphalt Concrete	TON	\$ 700.00	12	\$ 8,400.00	0	\$ 700.00	\$ -	12	\$ 700.00	\$ 8,400.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
20	Site Restoration	LS	\$ 17,000.00	1	\$ 17,000.00	0	\$ 17,000.00	\$ -	1	\$ 17,000.00	\$ 17,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
21	Storm Water Pollution Control	LS	\$ 24,000.00	1	\$ 24,000.00	0	\$ 24,000.00	\$ -	1	\$ 24,000.00	\$ 24,000.00	0	\$ -	0%	1	\$ 24,000.00	100%	1	\$ 24,000.00	100%
22	Potholing	EA	\$ 500.00	8	\$ 4,000.00	0	\$ 500.00	\$ -	8	\$ 500.00	\$ 4,000.00	2	\$ 1,000.00	25%	8	\$ 4,000.00	100%	10	\$ 5,000.00	125%

9.A1.3



Skyline Tank No. 3 Structural Retrofit  
Progress Payment No. 03  
November 1, 2025 to December 26, 2025



Bid	Description	Original Contract Amount				Change Order			Revised Contract Amount			Earned This Period			Prior Billing			Total to Date		
Item	Original Contract	Unit	Unit Price	Qty.	Total Price	Qty.	Unit Price	Total Price	Qty.	Unit Price	Total Price	Qty.	Amount Earned	%	Qty.	Amount Earned	%	Qty.	Amount Earned	%
23	Shoring	LS	\$ 50,000.00	1	\$ 50,000.00	0	\$ 50,000.00	\$ -	1	\$ 50,000.00	\$ 50,000.00	0	\$ -	0%	1	\$ 50,000.00	100%	1	\$ 50,000.00	100%
	Contract Amount				\$2,417,594.00			\$0.00			\$2,417,594.00									
	Amount Earned												\$163,500.00	7%		\$962,500.00	40%		\$1,126,000.00	47%
	Retention (5%)												(\$8,175.00)						(\$56,300.00)	
	Progress Payment No. 1																		(\$662,150.00)	
	Progress Payment No. 2																		(\$252,225.00)	
	Amount Due												\$155,325.00						\$155,325.00	
	Amount Remaining on Contract																		\$1,291,594.00	53%

Prepared By

DocuSigned by:  
  
Joubin Pakpour, P.E.  
District Engineer

Contract Amount Remaining	\$1,291,594.00	53%
Total Retention Held	(\$56,300.00)	
Total Pending Change Orders	\$ -	

9.A1.4

# APPLICATION AND CERTIFICATE FOR PAYMENT

Page 1 of 1 Pages

Westborough Water District  
2263 Westborough Blvd  
South San Francisco, CA 94080

PROJECT: Skyline Tank No.3 Structural Retrofit

Application No. 3  
Application Date: 5-Jan-25  
Period to: 26-Dec-25

Distribution to:  
☐ CONTRACTOR  
☐ INSPECTOR  
☒ CONST. MANAGER  
☐ ARCHITECT  
☒ OWNER

From Contractor:  
Name: Euro Style Management  
Address: 1401 Main Ave  
Project No: Sacramento CA 95839

ARCHITECT:

PO No:

CONTRACT DATE

## CONTRACTOR'S APPLICATION FOR PAYMENT

### CHANGE ORDER SUMMARY:

Change Orders approved in Previous months by Owner	ADDITIONS:	DEDUCTIONS:
TOTAL:		
Approved this Month		
Number	Date Approved	
bld Item 22	14-Aug	1,000.00
	Totals	1,000.00
Net change by Change Orders		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Application is made for Payments as shown below, in connection with the Contract. Schedule of Values is attached.

1. ORIGINAL CONTRACT SUM ...	\$ 2,417,594.00
2. Net change by Change Orders ....	\$ 1,000.00
3. CONTRACT SUM TO DATE .....	\$ 2,418,594.00
4. TOTAL COMPLETED & STORED TO DATE ..	\$ 1,126,000.00

(Column G on Schedule of Values Sheet)

5. RETAINAGE:	
a. 5% of Completed Work \$	\$56,300.00
(Column E + F on Schedule of Values Sheet)	
b. % of Stored Material \$	
(Column G on Schedule of Values Sheet)	


Total Retainage (Line 5a + 5b or Total in Column K of Schedule of Values Sheet)	\$ 56,300.00
---	--------------

6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) .....	\$ 1,069,700.00
--	-----------------

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from PRIOR Certificate) .....	\$ 914,375.00
--	---------------

8. CURRENT PAYMENT DUE .....	\$ 155,325.00
------------------------------	---------------

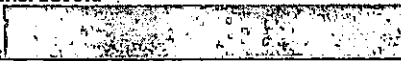

9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$ 1,348,894.00
--	-----------------

BY:  DATE: 5-Jan-25

NOTE: BELOW THIS LINE TO BE FILLED OUT BY AUTHORIZED PERSONS ONLY

## CERTIFICATE FOR PAYMENT

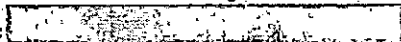

INSPECTOR:

BY:  DATE: 

CONSTRUCTION MANAGER:

BY:  DATE: 

OWNER: Westborough Water District

BY:  DATE: 

## AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for)

\$ 155,325.00

Can be overridden by Architect

ARCHITECT:

BY:  DATE: 

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

9.A.1.5

Application and Certificate for Payment  
 containing Contractor's signed Certification, is attached  
 in tabulation below, amount are stated to the nearest dollar

NOTE: Input green areas only

Application No.	3
Application Date:	5-Jan-25
Period to:	26-Dec-25
Architects Project Number	

Use Column K on contracts where variable retainage for line items may apply.

B	C	D	E	F	G	H	I	J	K	L	M	N
Item #	Skyline Tank No.3 Structural Retrofit	QTY EST.	Unit	UNIT COST	Scheduled Value	Work Completed		Stored	Completed and	%	Balance to	Retainage
	BASE BID:					Previously	This Period	Materials	Stored	Complete	Finish	
1	Mobilization / Demobilization	1	LS	\$ 110,000.00	110,000.00	77,000.00			77,000.00	70%	33,000.00	3,850.00
2	Ring Wall Extension / Catch Basin (\$410,000)											
2a	Excavation and Haul-Off	1	LS	\$ 230,000.00	230,000.00	115,000.00	92,000.00		207,000.00	90%	23,000.00	
2b	Formwork / Prep	1	LS	\$ 80,000.00	80,000.00	64,000.00	7,200.00		71,200.00	89%	8,800.00	3,560.00
2c	Catch Basin Install	1	LS	\$ 30,000.00	30,000.00	24,600.00	3,300.00		27,900.00	93%	2,100.00	1,395.00
2d	Concrete Pour	1	LS	\$ 70,000.00	70,000.00	1,400.00			1,400.00	2%	68,600.00	70.00
3	Micropiles (\$202,500)											
3a	Drilling	1	LS	\$ 120,000.00	120,000.00	120,000.00			120,000.00	100%		6,000.00
3b	Installation	1	LS	\$ 72,000.00	72,000.00	72,000.00			72,000.00	100%		3,600.00
3c	Proof Testing	1	LS	\$ 10,500.00	10,500.00	10,500.00			10,500.00	100%		525.00
4	Tank Anchorage(\$324,000)	1	LS									
4a	Existing Foot Scanning	1	LS	\$ 24,000.00	24,000.00					0%	24,000.00	
4b	Material Procurement	1	LS	\$ 220,000.00	220,000.00	220,000.00			220,000.00	100%		11,000.00
4c	Installation	1	LS	\$ 80,000.00	80,000.00					0%	80,000.00	

Schedule of Values Sheet(cont) on Next Page

**Schedule of Values Sheet (Cont)**

Page 2 of 4

Application and Certificate for Payment

containing Contractor's signed Certification, is attached in tabulation below, amount are stated to the nearest dollar

Use Column K on contracts where variable retainage for line items may apply.

NOTE: Input green areas only

Application No.	3
Application Date:	5-Jan-25
Period to:	26-Dec-25
Architect's Project Number	0

B Item #	C Skyline Tank No.3 Structural Retrofit	D QTY EST.	E Unit	F UNIT COST	G Scheduled Value	H Work Completed		I Stored Materials	J Completed and Stored	K % Complete	L Balance to Finish	M Retainage
						Previously	This Period					
5	Roof Strengthening(\$150,000)											
5a	Material Procurement	1	LS	\$ 50,000.00	50,000.00		50,000.00		50,000.00	100%		
5b	Cross Bracing Install	1	LS	\$ 50,000.00	50,000.00					0%	50,000.00	
5c	New Stiffening Rafter Install	1	LS	\$ 50,000.00	50,000.00		10,000.00		10,000.00	20%	40,000.00	
6	Shell Manway Strengthening	1	LS	\$ 14,000.00	14,000.00					0%	14,000.00	
7	Column Strengthening	1	LS	\$ 37,000.00	37,000.00					0%	37,000.00	
8	Flush Cleanout	1	LS	\$ 20,000.00	20,000.00					0%	20,000.00	
9	Seal Tank Vents	1	LS	\$ 40,000.00	40,000.00					0%	40,000.00	
10	Sump Drain Modification	1	LS	\$ 15,000.00	15,000.00					0%	15,000.00	
11	Overflow Relocation	1	LS	\$ 55,000.00	55,000.00					0%	55,000.00	
12	Tank Roof Vents	1	LS	\$ 30,000.00	30,000.00					0%	30,000.00	
13	Pipe Modifications	1	LS	\$ 40,000.00	40,000.00					0%	40,000.00	
14	Tank Level Assembly	1	LS	\$ 17,000.00	17,000.00					0%	17,000.00	

Schedule of Values Sheet(cont) on Next Page

**Schedule of Values Sheet (Cont)**

Page 3 of 4

Application and Certificate for Payment

containing Contractor's signed Certification, is attached in tabulation below, amount are stated to the nearest dollar

Use Column K on contracts where variable retainage for line items may apply.

NOTE: Input green areas only

Application No. 2

Application Date: 5-Jan-26

Period to: 12/26/205

Architects Project Number 0

B Item #	C Skyline Tank No.3 Structural Retrofit	D QTY EST.	E Unit	F UNIT COST	G Scheduled Value	H Work Completed		J Stored Materials	K Completed and Stored	L % Complete	M Balance to Finish	N Retainage
						Previously	This Period					
15	Tank Mechanical Repairs	10	DAY	\$ 3,000.00	30,000.00	-	-	-	-	0%	30,000.00	-
16	Interior Coating(\$759,000)											
16a	Scaffolding	1	LS	\$ 180,000.00	180,000.00	180,000.00	-	-	180,000.00	100%	-	9,000.00
16b	Vapor Zone Blast	1	LS	\$ 240,000.00	240,000.00	-	-	-	-	0%	240,000.00	-
16c	Vapor Zone Coating	1	LS	\$ 80,000.00	80,000.00	-	-	-	-	0%	80,000.00	-
16d	Submerged Area Blast	1	LS	\$ 180,000.00	180,000.00	-	-	-	-	0%	180,000.00	-
16e	Submerged Area Coating	1	LS	\$ 79,000.00	79,000.00	-	-	-	-	0%	79,000.00	-
17	Exterior Coating	1	LS	\$ 53,694.00	53,694.00	-	-	-	-	0%	53,694.00	-
18	Aggregate Base	20	CY	\$ 350.00	7,000.00	-	-	-	-	0%	7,000.00	-
19	Ashphalt Concrete	12	TON	\$ 700.00	8,400.00	-	-	-	-	0%	8,400.00	-
20	Site Restoration	1	LS	\$ 17,000.00	17,000.00	-	-	-	-	0%	17,000.00	-
21	Storm Water Pollution Control	1	LS	\$ 24,000.00	24,000.00	24,000.00	-	-	24,000.00	100%	-	1,200.00
22	Potholing	10	EA	\$ 500.00	5,000.00	4,000.00	1,000.00	-	5,000.00	100%	-	250.00
23	Shoring	1	LS	\$ 50,000.00	50,000.00	50,000.00	-	-	50,000.00	100%	-	2,500.00

	Original Contract			2,418,594.00	962,500.00	163,500.00	-	1,126,000.00	35%	1,292,594.00	42,950.00
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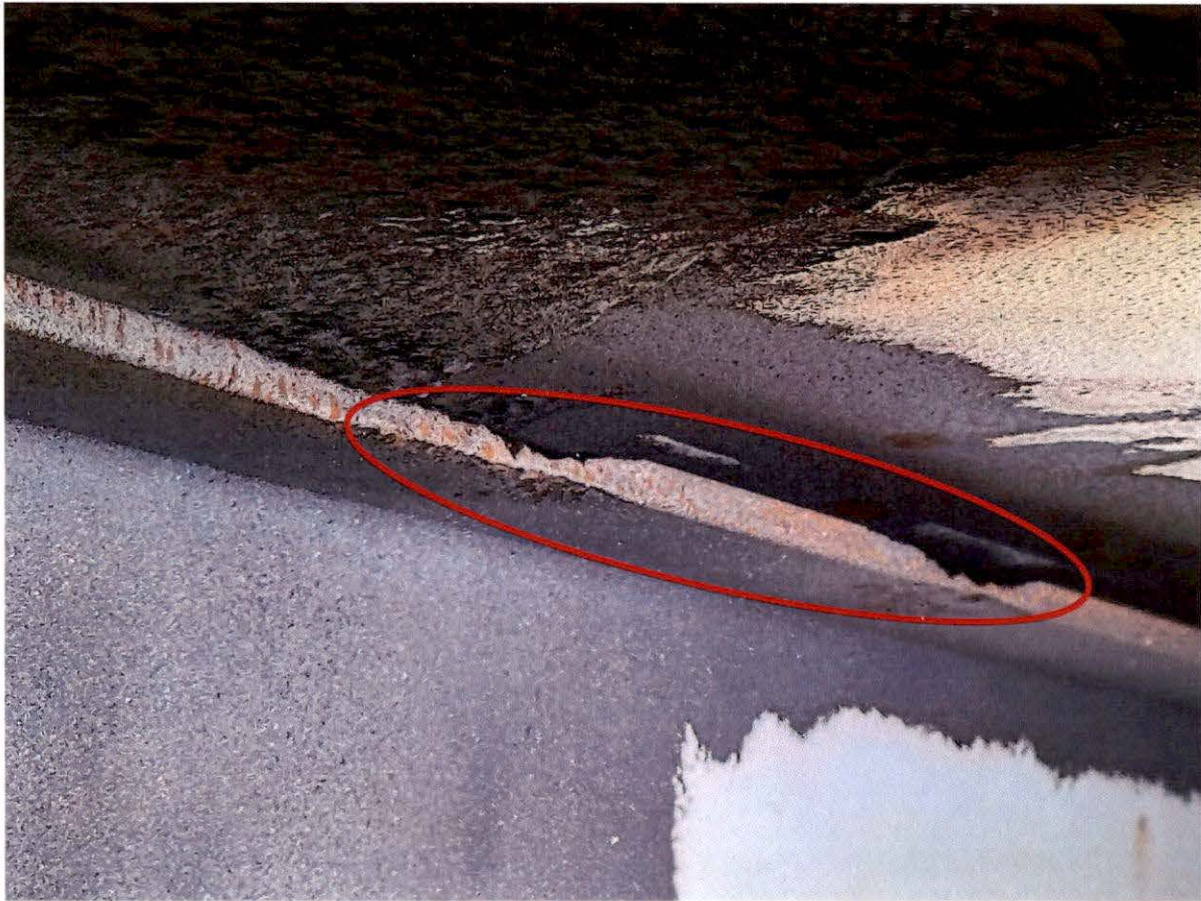
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**NOTE:** Input green areas only

9.A1.9



**Skyline Tank No. 3 Structural Retrofit  
Westborough Water District  
November 1, 2025 thru December 26, 2025**



November 18, 2025 – Example of corrosion on existing rafter.



**Skyline Tank No. 3 Structural Retrofit  
Westborough Water District  
November 1, 2025 thru December 26, 2025**



November 18, 2025 – View of rafters showing sandblasted areas where new welding and or new rafters will be installed.

**Skyline Tank No. 3 Structural Retrofit**  
**Westborough Water District**  
**November 1, 2025 thru December 26, 2025**



November 26, 2025 – View of new rafter assemblies (resting on scaffolding dance floor) waiting to be installed to the existing roof structure.

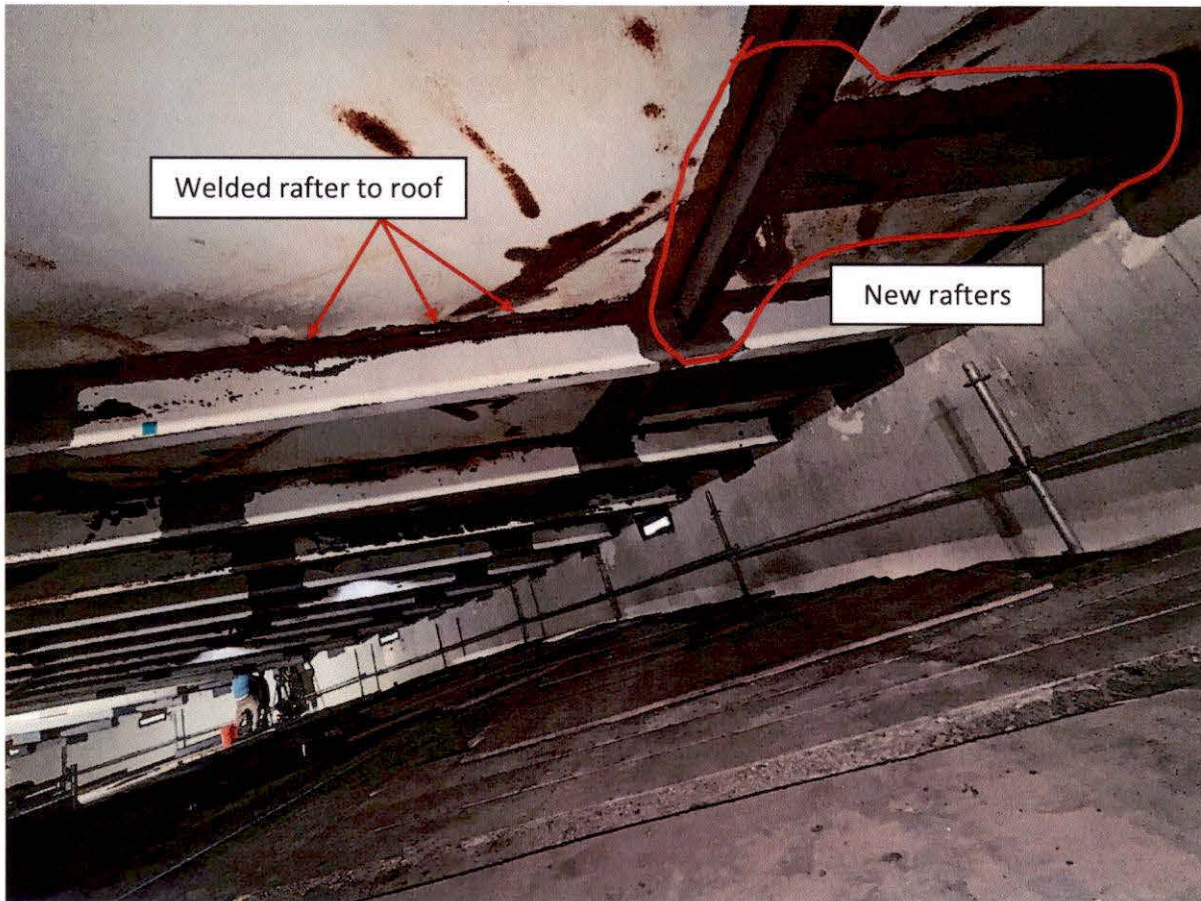


**Skyline Tank No. 3 Structural Retrofit  
Westborough Water District  
November 1, 2025 thru December 26, 2025**



December 3, 2025 – Welding connection plate to the existing rafter.

**Skyline Tank No. 3 Structural Retrofit  
Westborough Water District  
November 1, 2025 thru December 26, 2025**



December 22, 2025 – View of newly installed rafters and stitch welding.

## **Notes from JPIA/ACWA 2025 Fall Conference December 1 thru December 4 in San Diego, California**

### **JPIA Board of Directors Meeting - December 1st**

#### **California Water Resources Insurance Fund(CWIF) Board Meeting**

CWIF Board consists of 4 Executive committee members, 2 at large JPIA board members and the Utah attorney. Key takeaways are as follows:

- The JPIA has complete ownership and oversight of CWIF, which is subject to regulation by Utah state authorities.
- Offering an alternative insurance coverage for JPIA
- Model that better fits insurance payout pattern of claims.
- Opportunity to invest funds with risk levels that match the anticipated claim payout patterns.
- Provides coverage for the Liability Program and Workers Compensation
- Lend credibility to the JPIA with carriers in the excess insurance market
- Catastrophic funds for about \$40 million in form of capital if needed.
- All money is either to pay out claims or return to JPIA in the form of catastrophic fund distributions.
- Unrealized losses have no tangible impact on the JPIA unless there is need to liquidate the entire portfolio.

#### **Update from Marwat Khalifa ACWA Interim Executive Director**

Marwat addressed the following:

1. ACWA strategic plans are about 70% complete.
2. Member engagement that includes conferences in DC, regional events, and member survey
3. Advocacy efforts like SB394 on water thefts regulatory and legislative initiatives
4. Education and communications that include seven webinars.
5. Financial strength is strong.

#### **ACWA JPIA Proposed Changes to Bylaws by Adrienne Beatty**

In June, July, and September 2025, the Executive Committee considered and approved changes to the bylaws with regards to the Executive Committee election process and Advisory Committee eligibility, participation, and appointment processes. The approved changes are as follows:



- Voting revised to confirm the Executive Committee elections will now occur via JPIA's electronic voting system or alternative voting method should the electronic method fail or be unavailable at the time of the voting.
- New section added to memorize the existing voting process
- Inspections of Election revised to more accurately detail election duties performed by staff and election inspectors.

### **Investment Policy David de Bernadi, Director of Finance**

David reviewed and got approval from the board of directors JPIA investment policy.

### **Pooled Program Update by Jennifer Jobe, Program Director**

Jennnifer presented the following:

1. The Liability Program, with 348 members, renews October 1 each year, 5% rate increase in 2025 - 26.
2. Property Program with 292 members, 10% rate increase 2025 -26.
3. Workers Compensation Program 207 members renews July 1 each year anticipating reform , and flat rate increase in 2025 - 26.
4. Employee Benefits Program with 269 members 2026 rates +10% increase for the self-funded vision program and enhancing the wellness program.

### **Leadership Essentials the Water Industry (LEWI) by Sarah Crawford, Training Manager**

Sarah talked about the Leadership Essentials program which began in 2015 calls for dynamic responses from water agencies to develop skills needed to lead now and into the future. The program with almost 200 graduates offers water agency GMs and leaders a yearlong robust education experience to develop leadership skills and facilitate growth in three spectrums: Members can apply at [bit.ly/JPIALeaderDev](http://bit.ly/JPIALeaderDev) by June 15, fees apply. Participation fee for 2026 – 27 is \$2495 for tuition. There is “Jerry” E.G. Gladbach Leadership grant to cover tuition and travel for a participant each respectively for NorCal and SoCal cohorts. She announced and congratulated the recipients of the 2025 E.G., “Jerry” Gladbach Leadership Program Grant recipients.

### **ACWA JPIA Employee Benefits Wellness Grants by Alan Dedman, Benefits Manager**

The Per Alan program began in 2015 with funding from Anthem Blue Cross. This program allows agencies who participate in the Anthem medical plans to apply for a

grant to support their employee programs, minimum grant is \$200, and maximum is \$2000 based on the number of eligible employees, In 2026 wellness grants will be awarded on a first come first served basis

### **Risk Management Updates by Robin Flint, Risk Control Manager**

According to Robin, the department provides on-site or virtual risk assessments, consultative services, loss reviews, and training services to JPIA members participating in the programs. Last fiscal year he added primary efforts were returning to in-person member Risk Management and onboarding inexperienced staff.

Robin also discussed SB 553, Occupational Safety: Workplace Violence Restraining Order now in progress. Another key issue is CDPH has issued a statewide standing order to help reduce morbidity and mortality associated with opioid overdose by facilitating the distribution and administration of Naloxone Hydrochloride (Naloxone) in California.

### **ACWA JPIA Risk Control Grant Program by Robin Flint, Risk Control Manager**

Robin explains that the program aims to support a member's management team in making informed strategic investments in risk management. It encourages members to renew their Commitment to Excellence to reduce losses in Workers Compensation, Liability, and Property Programs. She went on to announce the 2024 – 25 recipients of the award.

### **HR LaBounty Safety Award Winners by Robin Flint, Risk Control Manager**

Per Robin the program began in 1999 to promote safe workplace behavior and operation practices while rewarding employees who demonstrate safe behavior, take part in recognizable initiative-taking activities. She announced 24 nominations submitted from seventeen members for the Fall of 2025, twenty-five member employees and four member departments to receive monetary awards. Additional info is available through JPIA's website.

### **President's Special Recognition Award by David de Bernadi, Finance Manager**

According to David, award is presented to members that have a Loss Ratio of 20% or less in either of Liability, Property, or Workers Compensation programs for a three-year period, 2021 – 2023 as of September 30, 2025. Awards in printed forms will be mailed directly to each district.

## **JPIA CEO Update by Adrienne Beatty**

### **Adrienne addressed the following:**

- ACWA JPIA Office impending relocation
- Increase in number of programs, member participation, payroll value, and operational needs for increased workloads.
- JPIA Staffing trends.
- Pending lawsuits directly involving JPIA
- Executive committee work

## **JPIA Board of Directors Meeting - December 2<sup>nd</sup>**

**Blueprint for Smarter Risk Transfer moderated by Jennifer Jobe and panel Kayla Villa ACWA JPIA Litigation Manager, Robin Flint JPIA Risk Control Manager, Walt Wendelstein, Wendelstein Law Group and Nidia Watkins JPIA Member Services**

Key takeaways are as follows:

1. Navigating risk transfer and ensuring pool protection through smart contracts
2. Insightful upstream thinking
3. Always consult your general counsel
4. Engaging JPIA and ask for help when in doubt.
5. Risk transfer begins upon project inception.
6. Public agencies create risk, but who pays when something goes wrong.
7. Your contract is only strong as you follow through.
8. Risk transfer works only when clearly documented, verified and enforced.

## **ACWA - December 3<sup>rd</sup>**

### **Update from Marwat Khalifa ACWA Interim Executive Director**

Marwat addressed the following:

1. ACWA strategic plans are about 70% complete.
2. Member engagement that includes conferences in DC, region events and member survey
3. Advocacy efforts like SB394 on water thefts regulatory and legislative initiatives
4. Education and communications that include seven webinars.
5. Water infrastructure is financing a top priority in 2026.
6. Financial strength is strong.
7. Enhanced ACWA brand

### **Keynote Speaker Dave Puglia, President and CEO Western Growers**

Dave Puglia shares compelling insights on pivotal issues facing agriculture and the water sector, highlighting the latest thinking on how collaboration between government agencies, businesses and communities can overcome critical challenges. Following are his perspectives:

- California is the nation's agriculture producer.
- Water critical to the industry
- Inflation a major challenge
- Failed public policies.
- Smarter policy in water is broken.
- Water policy in California needs to change.
- AB 1066 on pay for agricultural workers.
- Prop 1 funding
- Environmental organizations a liability
- ACWA is vital in providing safe and reliable water supplies.

### **Updates by Adrienne Beatty JPIA CEO and Melody McDonald JPIA Board President**

Presentation covered the following:

- A. Executive Committee Strategic Planning Timeline
- B. Parametric Insurance featuring rapid payouts, broad use of funds and covers hard-to-insure exposures.
- C. Evolution of the Cyber Program with major cost increase, led to independent program, added vendor-based risk management resources, added Cybersecurity Risk Specialist position and creation of self-funded program.

### **ACWA Foundation by Lisa Mealoy Executive Director**

This non-profit foundation in its third year and a dream of Pam Tobin erstwhile ACWA president will provide a tax-exempt structure to educate, mentor, research and invest in the next generation of water leaders, while focusing on attracting a diverse workforce representative of the communities we serve. The nonprofit foundation will fund scholarships for promising future water leaders. Foundation looking for help from ACWA members.

ACWA has committed significant resources into launching the foundation by providing staff support and covering the costs of legal services. I hope member agencies and corporate partners will help play a key role in furthering the foundation's success.

The foundation will operate independently from ACWA itself with its own Board of Trustees. It will take a little time for it to have an influence, but there is no better time than now to start making that difference.

### **Region 10: The Next Generation of Water, Moderator George Murdoch, East Orange County Water District**

Water supply in SoCal is shifting from reliance on imports to innovative local sources like desalination and portable reuse. The panel below discussed key projects that are expected to shape the region's water portfolio:

1. Dan Denham, San Diego County Water Authority on pure water program and diversifying supplies and executing long term water supplies.
2. Harvey De La Torre, Municipal Water District of Orange County re: water use efficiency and water loss control
3. Juan Guerreiro, City of San Diego Public Utilities advancing water environment through collaboration with other agencies.
4. Rick Shintaku, South Coast Water District on their Doheny Ocean Desalination Project

### **Vision For the Future, Andy Fecko Placer County Water Agency Moderator**

Panel of two Austin Ewell, San Joaquin Blueprint and Karla Nemeth, Department of Water Resources and following are their perspectives:

1. Reliability, affordability, and groundwater
2. Hydrology is changing fast.
3. A legislation that understands water
4. The water community to talk as one voice.
5. Mitigating environmental impact
6. Water agenda to bring about changes.
7. Rural communities and food security are at risk.
8. Executive order 14181 provides an opportunity to rebalance and restore reliability.

### **Region 5 Membership Meeting**

ACWA Foundation update Lisa Mealoy, Executive Director covered the following:

- a. Developing career pathway for participants
- b. Work with several types of agencies.
- c. Attracting people to the water industry



- d. "Leading students to water"
- e. "Canals to water"
- f. Webinars and water jobs on website

The following are the committees:

- Agriculture is working on gaps between rural and urban, and streamlining reporting landscape.
- Business Development
- Communication Quench is a priority, water efficiency, and DEI task force, respectively.
- Energy re: TID getting canal canopy solar power, clean fleet regulation, and changes.
- Federal Affairs re: golden mussel eradication act, and streamlining on reclamation with Department of the Interior, and regulatory updates on the website.
- Finance re: Regional carryover bonds.
- Groundwater re: Prop 4, DWR updates, GRA/ACWA summit in 2026, and new groundwater banking subcommittee
- Local Government re: Paving standards, counties, cities, unincorporated areas coordination
- Membership re: In strong position with increased membership.
- State Legislation re: SB294 on water thefts and SB454 on PFAs
- Water Quality re: PFAS issues, state water updates, and mussel invasion.
- Water Management re: ACWA to take position on desalination.

### **ACWA - December 4<sup>th</sup>**

#### **Shaping the Future of California Through Water Innovation**

California water agencies are breaking new ground with bold ideas and breakthrough solutions. These innovators are reshaping possibilities with new technology and impactful programs. Maurice Chaney, City of Roseville is the moderator of the session. The following are the projects presented:

- A. Fresno Irrigation District by Kassy Chauhan, Special Project on their Basin Intertie project with neighboring agencies
- B. Tahoe City Public Utility District by Sarah Hussong Johnson, Director of Engineering on their regional water system consolidation for the Tahoe basin
- C. Turlock Irrigation District (TID) by Brad Koehn, GM on their Nexus project featuring solar panel over their waterways.

D. Beaumont Cherry Valley Water District by Andy Ramirez, Board member on their Advance Meter Infrastructure project

TID won the award, presented later in the day as the most innovative.

### **Keynote Speaker Letitia Grenier, Director Public Policy Institute (PPIC) of California**

Letitia Grenier is director of the PPIC Water Policy Center, where she is also a senior fellow and holds the Ellen Hanak Chair in Water Policy. She previously directed the Resilient Landscapes Program of the San Francisco Estuary Institute, where she served as a resource for local and national media; advised government and agency staff; and worked with partners to conserve California's living resources by developing landscape-scale, collaborative, science-based visions and solutions. She was also the 2020 PPIC Cal Trout Ecosystem Fellow and an adjunct fellow with the PPIC Water Policy Center. Throughout her career, she has worked as a proponent and leader of science-based management. In 2019 and 2015, she served as the science lead for the State of the Estuary Report, and she was also the science lead for the 2015 update to the Baylands Ecosystem Habitat Goals, heading a team of over 200 environmental scientists, managers, and regulators to develop recommendations for restoring and maintaining the health of the Bay's tidal wetlands in the face of rising sea levels and other stressors. She completed her PhD at University of California, Berkeley, where her research concentrated on the ecology of the Bay-Delta estuary system. Takeaways from her presentation are:

- Advancing Research during Uncertain times
- California partners with the feds on key facts of its water system ala water supply, headwater forests, flood management, biodiversity and ecosystems, and monitoring water use, availability, and weather.
- Why focus on research at a time like this? Measuring, paying and doing things. The need for good research is greater than ever.
- Good accounting is the foundation for good policy and management.
- Where water goes in the Delta watershed
- Policy Priorities Development processes such as in wildfire liability legislation, Housing and land use permitting and impact fees, California Endangered Species Act changes, access to safe drinking wastewater remediation funding for DACs and permit reform for water and infrastructure.